

**US Environmental Protection Agency (EPA)
Science Advisory Board (SAB)
Administrative Meeting**

**The Fairmont Dallas Hotel
1717 North Akard St.
Dallas, Texas 75201
Phone: 214-720-2020**

**May 12, 2005 Administrative Meeting, 10:00 a.m. - 3:30
(All Times Central Daylight Saving Time)**

Purpose of the Meeting: to: a) discuss preliminary plans for FY06, including SAB self-identified projects for FY06 and membership for FY06; b) discuss plans for an assessment of the processes and performance of the SAB and of the support provided by the SAB Staff Office, including a possible retreat; and c) identify administrative changes that can be implemented by the SAB and SAB Staff Office to enhance effectiveness and efficiency.

10:00 - 10:20	Purpose of the Meeting and Review of Agenda	Dr. Granger Morgan Chair, Science Advisory Board Dr. Vanessa Vu, Director, SAB Staff Office
10:20 - 11:00	Highlights of SAB Activities, Challenges for the Future; Initial Staff Office Perspective on Self-Assessment	Dr. Vanessa Vu
11:00 - 12:00	Discussion of SAB Self-identified Projects for FY06	
12:00 - 1:00	Working Lunch and Discussion of Membership Issues for FY 06	
1:00 - 3:30	Discussion of Priority Issues for August Retreat	
3:00 - 3:30	Discussion of Next Steps	Dr. Granger Morgan
3:30	Adjourn the Meeting	