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Job Title: **Supervisory Life Scientist/Physical Scientist**  
 Agency: **Environmental Protection Agency**  
 Job Announcement Number: **LV-R9-MP-2015-0042**

[Agency Contact Info](#)

**Job Announcement Number:**  
LV-R9-MP-2015-0042

**Control Number:** 418236900

<b>SALARY RANGE:</b>	\$116,768.00 to \$151,799.00 / Per Year
<b>OPEN PERIOD:</b>	Thursday, October 8, 2015 to Thursday, October 22, 2015
<b>SERIES &amp; GRADE:</b>	GS-0401/1301-14
<b>POSITION INFORMATION:</b>	Full-time - Permanent
<b>PROMOTION POTENTIAL:</b>	14
<b>DUTY LOCATIONS:</b>	1 vacancy in the following location: Richmond, CA <a href="#">View Map</a>
<b>WHO MAY APPLY:</b>	Current permanent EPA employees with competitive status and CTAP eligibles.
<b>SECURITY CLEARANCE:</b>	Public Trust - Background Investigation
<b>SUPERVISORY STATUS:</b>	Yes

**JOB SUMMARY:**

[About the Agency](#)

Earth Day is every day at EPA! Our diverse workforce connects to more than just a career—we share a common passion to promote a cleaner, healthier environment. We consistently rank as one of the top Federal agencies in which to work, with great benefits and work flexibilities.

This position is located in the Environmental Management Division, Science Service Branch in Richmond, CA.

For more information on this office, visit their website:

<http://www2.epa.gov/aboutepa/epa-region-9-pacific-southwest>

The Division where this position is located is currently undergoing a proposed reorganization. This vacancy announcement references information for the proposed reorganization. It is anticipated that the reorganization will be approved prior to selection however, if not, selectee's effective date will not be finalized until such time the reorganization is approved.

**TRAVEL REQUIRED**

- Occasional Travel
- You may be required to travel 1-5 days per month.

**RELOCATION AUTHORIZED**

- No

**KEY REQUIREMENTS**

- EPA and non-EPA applicants must submit transcripts/course listings.
- You must submit resume and required documents (See How to Apply)
- Position has portable work and selectee may be eligible to telework.

**DUTIES:**

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You will:

- Plan, organize, and direct the activities of the organizational unit, ensuring that they comply with legal and regulatory requirements and meet customer needs.
- Exercise supervisory personnel management responsibilities.
- Represent the Agency with a variety of functional area organizations.
- Serve as a technical advisor and assistant to the Second-Level Supervisor on issues pertaining to efficient laboratory operations.

**QUALIFICATIONS REQUIRED:**[Back to top](#)

You need a degree or combination of education and experience as described below to qualify for this position.

**Life Scientist:** You must have a bachelor's degree from an accredited or pre-accredited college or university in one of the following: biological sciences, agriculture, natural resource management, chemistry, or related disciplines appropriate to the position; OR a combination of education and experience with courses equivalent to a major, as listed.

**Physical Scientist:** You must have a bachelor's degree from an accredited or pre-accredited college or university in one of the following: Physical science, engineering, or mathematics that included 24 semester hours in physical science and/or related engineering science such as mechanics, dynamics, properties of materials, and electronics; OR a combination of education and experience with education equivalent to one of the majors listed that included at least 24 semester hours in physical science and/or related engineering science.

In addition to the educational requirements, we are looking for at least one year of specialized experience related to this position as described below:

To qualify for the GS-14 level, you need to have at least one year of full time experience defined as working in a Laboratory and experience with retrieving and reporting data from a Laboratory Information Management System (LIMS).

Your answers to the on-line assessment will be used to evaluate your competencies in the following areas: Knowledge of concepts, principles, and practices of laboratory operations. Knowledge of guidance related to the implementation of EPA's quality assurance program, policies and procedures. Ability to lead staff by evaluating work performance and giving advice, counsel, and instruction. Skill in oral communication. Skill in written communication. Ability to advise on technical issues pertaining to laboratory operations.

Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

This position is designated as Moderate Risk and requires a background investigation. Unless an appropriate background investigation is already on record with the Office of Personnel Management, you must undergo a background investigation.

If you are selected, you will be required to complete a Confidential Financial Disclosure Form prior to your first day of employment and annually thereafter.

If you are selected, you must complete (or have already completed) a 1-year supervisory or managerial probationary period.

Upon acceptance of an initial appointment to a supervisory or managerial position with the EPA, you agree to complete all elements of the "EPA Successful Leaders Program." This development program is designed to enhance leadership skills and abilities and meet the Agency's goal of providing new leaders with the skills and tools you need to be successful.

You must meet time in grade requirements no later than 30 calendar days after the closing date of this announcement.

**HOW YOU WILL BE EVALUATED:**

We will review your resume and required documents to ensure you meet the basic qualification requirements. Your resume must address the knowledge, skills, and abilities listed in the Qualifications Section. If you meet basic qualification requirements, your application will be further evaluated based on your answers to the on-line assessment. Your responses to the on-line assessment will be used to measure the degree to which your background matches the requirements for the position and an applicable score assigned.

We will compare your resume and supporting documentation to your responses on the assessment questionnaire. If you rate yourself higher than is supported by your application materials, your responses may be adjusted and/or you may be excluded from consideration for this job. We will evaluate your qualifications and eligibility and notify you if you meet minimum qualification requirements.

NOTE: We do not require a separate statement responding to the competencies, also referred to as

Knowledge, Skills and Abilities (KSAs). However, your resume should clearly show possession of these competencies.

To preview questions please [click here](#).

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**BENEFITS:**[Back to top](#)

You can review our benefits at: [https://help.usajobs.gov/index.php/Pay\\_and\\_Benefits](https://help.usajobs.gov/index.php/Pay_and_Benefits)

Benefits will not change for current permanent EPA employees.

**OTHER INFORMATION:**

This information is used to determine your qualifications for employment. The use of this information is authorized under Title 5 USC, Sections 3302 and 3361.

If you are selected, travel, transportation, and relocation expenses will not be paid by EPA. Any travel, transportation, and relocation expenses associated with reporting to work in this position will be your responsibility.

This position is not in the bargaining unit.

If you have part-time work experience, read this: ([http://epa.gov/ohr/ezhire/vacancy\\_requirements.htm](http://epa.gov/ohr/ezhire/vacancy_requirements.htm))

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**HOW TO APPLY:**[Back to top](#)

You are strongly encouraged to read the entire announcement before you submit your application for this position.

To begin the application process, click the apply On-line button to the right on this screen, follow the prompts to log-in/register, submit all required documents, and complete the assessment questionnaire. To be considered, you must submit a complete application package by 11:59 PM Eastern time on the closing date of this announcement.

All required supporting documents will be collected electronically via the USA Jobs document portfolio feature.

If you cannot apply on-line, you must contact the Human Resources Office listed to the right for assistance no later than three business days prior to the closing date of this announcement. You must provide complete application materials by the closing date of this announcement.

For detailed instructions to assist you in ensuring your application package is received, go to [http://epa.gov/ohr/ezhire/vacancy\\_requirements.htm](http://epa.gov/ohr/ezhire/vacancy_requirements.htm).

**REQUIRED DOCUMENTS:**

Documents to be submitted on-line:

--Resume clearly stating your experience related to this position as described in the Duties Section and Qualifications Required Section. In describing your experience, you need to be clear and specific. **We may not make assumptions regarding your experience.**

--Responses to the on-line assessment questionnaire

- College transcripts - required to submit either unofficial transcripts or a list of courses that includes school(s) attended, school address, course title, grades earned, completion dates, department, and quarter or semester hours earned.

--Displaced Federal employees under CTAP - copy of your most recent performance appraisal, proof of eligibility, and your most current SF-50 noting position, grade level, tenure, and duty station.

--Current EPA Employees: You are encouraged to submit a Notification of Personnel Action (SF-50). If you fail to provide an SF-50, we will access your Federal employment records in e-OPF to verify your eligibility to be considered. If your eligibility for consideration cannot be determined, your application will be rated ineligible.

If you want to know more about submitting documentation to our office, visit EPA's web site:

[http://epa.gov/ohr/ezhire/vacancy\\_requirements.htm](http://epa.gov/ohr/ezhire/vacancy_requirements.htm)

**AGENCY CONTACT INFO:**

Tamara Gummer  
Phone: 702-798-2401  
Fax: 702-798-2416  
TDD: 702-798-2421  
Email: [TeamVegas@epa.gov](mailto:TeamVegas@epa.gov)

Agency Information:  
Environmental Protection Agency  
US Environmental Protection Agency  
Human Resources Management Division  
4220 S. Maryland Parkway, Building A, Suite 100  
Las Vegas, NV  
89119-7528  
US  
Fax: 702-798-2416

**WHAT TO EXPECT NEXT:**

You can track the progress of your application package via your USAJobs account. You will receive an acknowledgement from USAJobs that your submission was successful, once we have received your on-line occupational questionnaire, resume and any supporting documentation. You will be notified of the status of your application via your USAJobs Account after we conduct a qualification review of your complete application package. You will be contacted if further evaluation or interviews are required. Any exaggeration of your experience, false statements, or attempt to conceal information may disqualify you for employment consideration. We may verify all information you provide in your resume and questionnaire responses, through reference and/or background check, and/or verification of your education. If you are selected, you will be contacted personally by the human resources office posting this announcement.

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