

[Overview \(TopofPage\)](#)

[Duties \(duties\)](#)

[Qualifications & Evaluations \(qualifications\)](#)

[Benefits & Other Info \(benefits\)](#)

[How to Apply \(howtoapply2\)](#)



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Job Title: Supervisory Environmental Protection Specialist

Agency: Environmental Protection Agency

Job Announcement Number: LV-R9-MP-2016-0014

SALARY RANGE:

\$118,460.00 to \$154,000.00 / Per Year

OPEN PERIOD:

Monday, February 8, 2016 to Monday, February 22, 2016

SERIES & GRADE:

GS-0028-14

POSITION INFORMATION:

Full-time - Permanent

PROMOTION POTENTIAL:

14

DUTY LOCATIONS:

few vacancies in the following location:

San Francisco, CA [View Map](#)

WHO MAY APPLY:

Current permanent EPA employees with competitive status and CTAP eligibles.

SECURITY CLEARANCE:

Public Trust - Background Investigation

SUPERVISORY STATUS:

Yes

JOB SUMMARY:

About the Agency (<https://jobs.mgsapps.monster.com/epa/vacancy/preview.hms?orgId=1&jnum=59986>)

This position is located in Region 9, Superfund Division, Partnership, Land Revitalization & Cleanup Branch, Brownfields & Site Assessment Section in San Francisco, CA.

For more information on this office, visit their website: <http://www2.epa.gov/aboutepa/epa-region-9-pacific-southwest> (<http://www2.epa.gov/aboutepa/epa-region-9-pacific-southwest>)

TRAVEL REQUIRED

- Occasional Travel
- Occasional over night travel possibly 1-5 days per month.

RELOCATION AUTHORIZED

- No

KEY REQUIREMENTS

- If you are selected, a pre-employment background check is required.
- You must submit resume and required documents(See How to Apply)
- Position has portable work and selectee may be eligible to telework.

DUTIES:

[Back to top \(TopofPage\)](#)

You will spend less than 25% of your work time on contracts, grants/cooperative agreements, and/or interagency agreements.

You will:

- Plan, organize, direct, and coordinate program activities for site assessment and Brownfields.
- Ensure compliance with established policies, priorities, objectives and procedures.
- Develop and direct Regional strategies and guidance that related to source reduction, recycling, markets or recycled product and jobs in these areas.
- Establish and maintain cooperative working relationships with state, tribal, federal, community, and public interest groups.
- Participate in the negotiation and settlement of major regulatory matters which significant questions of economic issues.

QUALIFICATIONS REQUIRED:

[Back to top \(TopofPage\)](#)

You do not need a degree to qualify for this position.

We are looking for at least one year of specialized experience related to this position as described below:

To qualify for the GS-14 level, you need to have at least one year of full time experience equivalent to the GS-13 level defined as providing guidance on environmental law, regulations, and/or procedures to a wide range of stakeholders and/or inter-organizational groups; facilitating discussions with stakeholders from external organizations with the purpose of reaching consensus on environmental protection issues; experience in the implementation of environmental rules and regulations such as the Comprehensive Environment Response, Compensation, and Liability Act (CERCLA).

Your answers to the on-line assessment will be used to evaluate your competencies in the following areas:

- 1) Ability to plan and organize work.
- 2) Ability to coordinate program activities.
- 3) Skill in developing strategies and guidance.
- 4) Ability to maintain effective working relationships.
- 5) Ability to communicate both orally and in writing.
- 6) Skill in negotiation techniques.

Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

This position is designated as Moderate Risk and requires a background investigation. Unless an appropriate background investigation is already on record with the Office of Personnel Management, you must undergo a background investigation.

If you are selected, you must complete (or have already completed) a 1-year supervisory or managerial probationary period.

Upon acceptance of an initial appointment to a supervisory or managerial position with the EPA, you agree to complete all elements of the EPA Successful Leaders Program. This development program is designed to enhance leadership skills and abilities and meet the Agency's goal of providing new leaders with the skills and tools you need to be successful.

You must meet time in grade requirements no later than 30 calendar days after the closing date of this announcement.

HOW YOU WILL BE EVALUATED:

We will review your resume and required documents to ensure you meet the basic qualification requirements. Your resume must address the knowledge, skills, and abilities listed in the Qualifications Section. If you meet basic qualification requirements, your application will be further evaluated based on your answers to the on-line assessment. Your responses to the on-line assessment will be used to measure the degree to which your background matches the requirements for the position and an applicable score assigned.

We will compare your resume and supporting documentation to your responses on the assessment questionnaire. If you rate yourself higher than is supported by your application materials, your responses may be adjusted and/or you may be excluded from consideration for this job. We will evaluate your qualifications and eligibility and notify you if you meet minimum qualification requirements.

NOTE: We do not require a separate statement responding to the competencies, also referred to as Knowledge, Skills and Abilities (KSAs). However, your resume should clearly show possession of these competencies.

To preview questions please click here (<https://jobs.mgsapps.monster.com/epa/vacancy/previewVacancyQuestions.hms?orgId=1&jnum=59986>).

BENEFITS:

[Back to top \(TopofPage\)](#)

You can review our benefits at: <https://jobs.mgsapps.monster.com/epa/vacancy/preview!benefits.hms?orgId=1&jnum=59986> (<https://jobs.mgsapps.monster.com/epa/vacancy/preview!benefits.hms?orgId=1&jnum=59986>)

OTHER INFORMATION:

Position has portable work and selectee may be eligible to telework.

Are you a Displaced Federal Employee? If so, please read the Required Documents and visit the EPA website for additional information: <http://www.epa.gov/careers/evapr.html> (<http://www.epa.gov/careers/evapr.html>)

This information is used to determine your qualifications for employment. The use of this information is authorized under Title 5 USC, Sections 3302 and 3361.

This position is not in the bargaining unit.

If you have part-time work experience, read this: (<http://www.epa.gov/careers/evapr.html>
(<http://www.epa.gov/careers/evapr.html>))

If you are selected, travel, transportation, and relocation expenses will not be paid by EPA. Any travel, transportation, and relocation expenses associated with reporting to work in this position will be your responsibility.

HOW TO APPLY:

[Back to top \(TopofPage\)](#)

You are strongly encouraged to read the entire announcement before you submit your application for this position.

To begin the application process, click the Apply On-line button to the right on this screen, follow the prompts to log-in/register, submit all required documents, and complete the assessment questionnaire. To be considered, you must submit a complete application package by 11:59 PM Eastern time on the closing date of this announcement.

All required supporting documents will be collected electronically via the USA Jobs document portfolio feature.

If you cannot apply on-line, you must contact the Human Resources Office listed to the right for assistance no later than three business days prior to the closing date of this announcement. You must provide complete application materials by the closing date of this announcement.

For detailed instructions to assist you in ensuring your application package is received, go to <http://www.epa.gov/careers/evapr.html> (<http://www.epa.gov/careers/evapr.html>)

REQUIRED DOCUMENTS:

Documents to be submitted on-line:

--Resume clearly stating your experience related to this position as described in the Duties Section and Qualifications Required Section. In describing your experience, you need to be clear and specific. We may not make assumptions regarding your experience.

--Responses to the on-line assessment questionnaire.

--Displaced Federal employees under CTAP - copy of your most recent performance

appraisal, proof of eligibility, and your most current SF-50 noting position, grade level, tenure, and duty station.

--Current EPA Employees: You are encouraged to submit a Notification of Personnel Action (SF-50). If you fail to provide an SF-50, we will access your Federal employment records in e-OPF to verify your eligibility to be considered. If your eligibility for consideration cannot be determined, your application will be rated ineligible.

If you want to know more about submitting documentation to our office, visit EPA's web site: <http://www.epa.gov/careers/evapr.html> (<http://www.epa.gov/careers/evapr.html>)

AGENCY CONTACT INFO:

Tamara Gummer

Phone: 702-798-2401 

Fax: 702-798-2416 

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Email: TeamVegas@epa.gov

Agency Information:

Environmental Protection Agency

US Environmental Protection Agency

Human Resources Management Division

4220 S. Maryland Parkway, Building A, Suite 100

Las Vegas, NV

89119-7528

US

Fax: 702-798-2416 

WHAT TO EXPECT NEXT:

You can track the progress of your application package via your USAJobs account. You will receive an acknowledgement from USAJobs that your submission was successful, once we have received your on-line occupational questionnaire, resume and any supporting documentation. You will be notified of the status of your application via your USAJobs Account after we conduct a qualification review of your complete application package. You will be contacted if further evaluation or interviews are required. Any exaggeration of your experience, false statements, or attempt to conceal information may disqualify you for employment consideration. We may verify all information you provide in your resume and questionnaire responses, through reference and/or background check, and/or verification of

your education. If you are selected, you will be contacted personally by the human resources office posting this announcement.

[Back to top \(TopofPage\)](#)

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Reasonable Accommodation Policy Statement

(https://help.usajobs.gov/index.php/Reasonable_Accommodation_Policy_Statement) |

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[USA.gov \(http://www.usa.gov/\)](http://www.usa.gov/)

This is a United States [Office of Personnel Management \(http://www.opm.gov/\)](http://www.opm.gov/) website.

USAJOBS is the Federal Government's official one-stop source for federal jobs and employment information.