

January 20, 2005

Region 5 Quarterly Title V Permit Data

Permitting Authority:

Reporting Quarter:

Report Date:

2001 Commitment	1. Initial Title V applications processed Total actions on state-specific 2001 permit issuance commitment goals, including permits issued, permits subsequently voided, applications withdrawn or voided, etc. (out of XX).	
Title V Permit Numbers	2. Title V sources (applications received) Current total Title V source universe, including sources not yet permitted, and sources awaiting FESOP permits or other synthetic minor restrictions	
	3. Final Title V permits issued Total active initial and renewal permits	
	4. Synthetic minor permits (FESOPs, etc.) Total active synthetic minor permits issued to avoid Title V	
	5. Title V general permit categories	
	6. Sources covered by Title V general permits Total active sources	
	7. Initial Title V applications older than 18 months Total number of active, complete initial permit applications that are not part of the 2001 commitment universe, and that the permitting authority has not taken action on within 18 months ("take action" includes issuing Title V or synthetic minor permits, voiding applications, etc.)	
	Title V Renewals	8. Title V renewals issued Total active renewals
9. Expired Title V permits Total number of active Title V sources with expired permits (i.e., the source did not submit a timely and complete renewal application, the previous permit has expired, and the permitting authority has not yet issued a renewal permit)		

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Title V Renewals (cont.)	10. Extended Title V permits Total number of active Title V sources with permits older than 5 years (i.e., the source submitted a timely and complete renewal application, the current permit is older than 5 years, and the permitting authority has not yet issued a renewal permit)	
Title V Modifications	11. Significant modifications issued Total of all completed significant modifications	
	12. Significant modification applications not processed within 18 months Total active, complete applications older than 18 months	
	13. Minor modifications issued Total of all completed minor modifications	
	14. Minor modification applications not processed within 90 days Total active, complete applications older than 90 days	

TOPS numbers reported to EPA HQ are in gray

Permitting Authority Comments/Additional Information:

Reporting schedule

<u>Quarter</u>	<u>Report Date</u>
January-March	April 15
April-June	July 15
July-September	October 15
October-December	January 15

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Region 5 Quarterly Title V Permit Data Additional Information

Due to the complexity and the cyclical nature of the Title V permitting process, tracking Title V permit issuance information can be complex as well. The following information further describes some of the data elements on the Region 5 Quarterly Title V Permit Data report format.

Element 2: Title V sources (applications received)

This data element encompasses the total current Title V source universe that is required to submit an application in accordance with 40 Code of Federal Regulations (CFR) 70.5(a). This includes:

- sources with active Title V permits,
- sources that have submitted applications and have not yet received Title V permits,
- sources that have submitted applications and may receive Federally Enforceable State Operating Permits (FESOPs) or other practically enforceable synthetic minor restrictions in lieu of a Title V permit, but have not yet received the restrictions¹,
- known sources that should have submitted applications and did not.

Do not double count sources, such as sources with initial permits that have submitted renewal permit applications.

Permitting authorities may separately list the number of sources that may receive practically enforceable synthetic minor restrictions in lieu of a Title V permit within this data element. If a permitting authority provides this breakout, Region 5 will report the synthetic minor data to USEPA Headquarters separately from the Title V Operating Permit System (TOPS) reporting data.

Element 3: Final Title V permits issued

This data element includes all active initial and renewal Title V permits issued by the permitting authority. Include only one permit per source; i.e., do not count both initial and renewal permits (or prior renewal and current renewal permits) issued to the same source.

This data element includes “extended Title V permits,” but it does not include “expired Title V permits.” This is because extended permits are active permits whereas expired permits are not.

¹Do not include sources that receive a practically enforceable synthetic minor restriction before their Title V permit applications are due. However, do include current Title V permitted sources that are seeking practically enforceable synthetic minor restrictions to get out of Title V, but have not yet received the restrictions.

If the permitting authority occasionally issues more than one Title V permit to a single Title V source, the permitting authority may count each permit separately if the permits are issued and tracked separately. However, the permitting authority should provide additional information if this is a common scenario, especially if “final Title V permits issued” no longer corresponds with “Title V sources (applications received).”

Element 7: Initial Title V applications older than 18 months

This data element includes the total active, complete initial permit applications that are not part of the 2001 commitment universe, and that the permitting authority has not taken action on within 18 months. Do not include renewal permit applications. Renewal permit issuance is tracked through other data elements.

Permitting authorities may separately list the number of sources that may receive practically enforceable synthetic minor restrictions in lieu of a Title V permit within this data element.

Element 9: Expired Title V permits

This data element includes the total number of active Title V sources with expired permits. Active Title V permits expire after 5 years if the sources do not submit timely and complete renewal applications, or if they have lost their application shield by not timely responding to additional requests for information.

Do not include permits that have expired because the source is no longer subject to Title V; i.e., they have shutdown or have received practically enforceable restrictions to get out of Title V.

Element 10: Extended Title V permits

This data element includes the total number of active Title V sources with permits older than 5 years. Title V permits or permit conditions are extended beyond the original 5 year term when sources submit a timely and complete renewal application, but the permitting authority has not yet issued a renewal permit.

Do not include “expired Title V permits” that remain in effect through consent orders or other enforcement mechanisms. Permitting authorities may further address expired permits in the “Permitting Authority Comments/Additional Information” section.

Permitting Authority Comments/Additional Information Section

Permitting authorities may provide any additional information in this section. For example, a permitting authority may describe data changes due to Quality Assurance/Quality Control measures, data management issues, additional relevant permit data, etc.