

April 27, 2012

Charles M. Denton  
Barnes & Thornburg  
171 Monroe Avenue, NW  
Suite 1000  
Grand Rapids, Michigan 49503-2698/4

Re: Collis, Inc.  
Docket No.: RCRA-07-2012-0014  
Complaint filed: 03/27/12  
Proposed penalty: \$342,742

Dear COUNSEL:

Pursuant to Section 22.5(a) of the Consolidated Rules of Practice, 40 C.F.R. Part 22, you are reminded that the original **and one copy** of each document intended to be part of the record must be filed with the Regional Hearing Clerk.

Future filings to the Regional Hearing Clerk must include the original document and a copy of the document for the file. All documents filed in this matter shall be filed with the Headquarters Hearing Clerk at the following address: Sybil Anderson, Headquarters Hearing Clerk, Mail Code 1900L, Office of Administrative Law Judges, 1200 Pennsylvania Avenue, N.W., Washington, D.C. 20460.

Sincerely,

  
Kathy Robinson  
Hearing Clerk, Region 7