



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

REGION 4
ATLANTA FEDERAL CENTER
61 FORSYTH STREET
ATLANTA, GEORGIA 30303-8960

DEC 01 2009

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Mr. Chris M. Carron, Esq.
Balch & Bingham LLP
1310 Twenty Fifth Avenue
Gulfport, Mississippi 39501

SUBJECT: Enbridge Processing (Mississippi) L.L.C.
Consent Agreement and Final Order
EPCRA-04-2010-2012(b)

Dear Mr. Carron:

Enclosed please find an executed copy of the Consent Agreement and Final Order (CAFO) that resolves the Emergency Planning and Community Right-to-Know Act of 1986 (EPCRA) matter (Docket No. EPCRA-04-2010-2012(b)) involving Enbridge Processing (Mississippi) L.L.C. The CAFO was filed with the Regional Hearing Clerk, as required by 40 CFR Part 22 and became effective on the date of the filing.

Also enclosed, please find a copy of the "Notice of Securities and Exchange Commission Registrants' Duty to Disclose Environmental Legal Proceedings." This document puts you on notice of your potential duty to disclose to the Security and Exchange Commission (SEC) any environmental enforcement actions taken by the Environmental Protection Agency (EPA). If you have any questions with regards to the SEC's environmental disclosure requirements, you may refer to the contact phone number at the bottom of the SEC Notice.

If you have any questions, please call Mr. Jyoti Bhushan at (404) 562-9182.

Sincerely,

A handwritten signature in black ink that reads "Caron B. Falconer".

Caron B. Falconer
Chief, EPCRA Enforcement Section

Enclosures

Internet Address (URL) • <http://www.epa.gov>

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UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION 4

2010 DEC -1 AM 9:23
RECEIVED
EPA REGION IV

IN THE MATTER OF:)
)
Enbridge Processing (Mississippi) L.L.C.)
)
Respondent.)
_____)

Docket Number: EPCRA-04-2010-2012(b)

CONSENT AGREEMENT AND FINAL ORDER

I. Nature of the Action

1. This is a civil penalty proceeding pursuant to Section 109 of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended, 42 U.S.C. § 9609 and Section 325 of the Emergency Planning and Community Right-to-Know Act (EPCRA), 42 U.S.C. § 11045 and pursuant to the Consolidated Rules of Practice Governing Administrative Assessment of Civil Penalties, and the Revocation/Termination or Suspension of Permits (Consolidated Rules), codified at 40 C.F.R. Part 22. Complainant is the Director of the Air, Pesticides and Toxics Management Division, Region 4, United States Environmental Protection Agency (EPA). Respondent is Enbridge Processing (Mississippi) L.L.C.

2. Complainant and Respondent have conferred for the purpose of settlement pursuant to 40 C.F.R. § 22.18(b) and desire to resolve this matter and settle the allegations described herein without a formal hearing. Therefore, without the taking of any evidence or testimony, the making of any argument, or the adjudication of any issue in this matter, and in accordance with 40 C.F.R. §§ 22.13(b) and 22.18(b), this Consent Agreement and Final Order (CAFO) will simultaneously commence and conclude this matter.

II. Preliminary Statements

3. The authority to take action under Section 109 of CERCLA, 42 U.S.C. § 9609 and Section 325 of EPCRA, 42 U.S.C. § 11045, is vested in the Administrator of EPA. The Administrator of EPA has delegated this authority under CERCLA and under EPCRA to the Regional Administrators by EPA Delegations 14-31 and 22-3-A, both dated May 11, 1994. The Regional Administrator, Region 4, has redelegated to the Director, Air, Pesticides and Toxics Management Division, the authority under CERCLA by EPA Region 4 Delegation 14-31 dated March 8, 1999, and updated August 6, 2004, and the authority under EPCRA by EPA Region 4 Delegation 22-3-A, dated November 8, 1994. Pursuant to these delegations, the Director of the Air, Pesticides and Toxics Management Division has the authority to commence an enforcement action as the Complainant in this matter.

4. Respondent is a corporation doing business in the State of Mississippi.

5. Respondent is a "person" as defined in Section 329(7) of EPCRA, 42 U.S.C. § 11049(7) and Section 101(21) of CERCLA, 42 U.S.C. § 9601(21).

6. Respondent has a "facility" as that term is defined by Section 101(9) of CERCLA, 42 U.S.C. § 9601(9) and by Section 329(4) of EPCRA, 42 U.S.C. § 11049(4).

7. Respondent's facility is located at a pipeline near 595 Ceamon Pittman Road, Waynesboro, Mississippi.

8. Respondent is an "owner or operator" of the facility as that term is defined by Section 101 (20)(A) of CERCLA, 42 U.S.C. § 9601(20)(A).

9. Section 102(a) of CERCLA, 42 U.S.C. § 9602(a), required the Administrator of EPA to publish a list of substances designated as hazardous substances which, when released into the environment, may present substantial danger to public health or welfare or the environment and to promulgate regulations establishing the quantity of any hazardous substance the release of which was required to be reported under Section 103(a) of CERCLA, 42 U.S.C. § 9603(a). EPA has published and amended such a list, including the corresponding reportable quantities (RQ) for those substances. This list was initially published on April 4, 1985 (50 Fed. Reg. 13474) and is periodically amended. The list is codified at 40 C.F.R. Part 302.

10. Section 103(a) of CERCLA, 42 U.S.C. § 9603(a), and the regulations found at 40 C.F.R. § 302.6, require a person in charge of a facility or vessel to immediately notify the National Response Center (NRC), as soon as he or she has knowledge of a release of a hazardous substance from such facility or vessel in an amount equal to, or greater than the reportable quantity (RQ).

11. Respondent was in charge of the facility during the relevant period described below.

12. Hydrogen sulfide is a "hazardous substance" as that term is defined by Section 101(14) of CERCLA, 42 U.S.C. § 9601(14), with an RQ of 100 pounds, as specified in 40 C.F.R. § 302.4.

13. On December 13, 2008, Respondent had a release of hydrogen sulfide above the RQ at the facility.

14. EPA alleges that Respondent violated the notification requirements of Section 103(a) of CERCLA, 42 U.S.C. § 9603(a), by failing to immediately notify the NRC as soon as Respondent had knowledge of the release of hydrogen sulfide in an amount equal to or greater than its RQ at Respondent's facility and is therefore subject to the assessment of penalties under Section 109 of CERCLA, 42 U.S.C. § 9609.

15. Pursuant to Section 109 of CERCLA, 42 U.S.C. § 9609, and 40 C.F.R. Part 19, EPA may assess a penalty not to exceed \$32,500 for each violation of Section 103(a) of CERCLA, 42 U.S.C. § 9603(a), that occurred on or after March 15, 2004, but prior to

January 12, 2009. Each day a violation of CERCLA Section 103 continues constitutes a separate violation. Civil penalties under Section 109 of CERCLA, 42 U.S.C. § 9609, may be assessed by Administrative Order.

16. Section 304(a) of EPCRA, 42 U.S.C. § 11004(a) and the regulations found at 40 C.F.R. § 355.40, require the owner or operator of a facility at which hazardous chemicals are produced, used or stored, to immediately notify the State Emergency Response Commission (SERC) and Local Emergency Planning Committee (LEPC) when there has been a release of a CERCLA hazardous substance or extremely hazardous substance in an amount equal to or greater than the reportable quantity.

17. Respondent was the owner or operator of the facility during the relevant period, described below.

18. At all times relevant to this matter, the facility produced, used, or stored a "hazardous chemical" as defined under Section 311(e) of EPCRA, 42 U.S.C. § 11021(e) and under 29 C.F.R. § 1910.1200(c).

19. Hydrogen sulfide is an "extremely hazardous substance" as that term is defined by Section 329(3) of EPCRA, 42 U.S.C. § 11049(3), with an RQ of 100 pounds, as specified in 40 C.F.R. Part 355, Apps. A & B.

20. On December 13, 2008, Respondent had a release of hydrogen sulfide above the RQ at the facility.

21. Respondent violated the notification requirements of Section 304(a) of EPCRA, 42 U.S.C. § 11004(a) by failing to immediately notify the SERC and LEPC as soon as Respondent had knowledge of the release of hydrogen sulfide in an amount equal to or greater than the RQ at Respondent's facility, and is therefore subject to the assessment of penalties under Section 325 of EPCRA, 42 U.S.C. § 11045.

22. Pursuant to Section 325(b) of EPCRA, 42 U.S.C. § 11045(b), and 40 C.F.R. Part 19, EPA may assess a penalty of not more than \$32,500 for each violation of Section 304(a) of EPCRA, 42 U.S.C. § 11004(a) that occurred on or after March 15, 2004 and before January 12, 2009. Civil penalties under Section 325(b) of EPCRA, 42 U.S.C. § 11045(b), may be assessed by Administrative Order.

23. Section 304(c) of EPCRA, 42 U.S.C. § 11004(c) and the regulations found at 40 C.F.R. § 355.40, require the owner or operator of a facility at which hazardous chemicals are produced, used or stored, to provide a written follow-up emergency notice to the SERC and LEPC when there has been a release of a CERCLA hazardous substance or extremely hazardous substance in an amount equal to or greater than the reportable quantity.

24. Respondent was the owner or operator of the facility during the relevant period, described below.

25. Respondent violated the notification requirements of Section 304(c) of EPCRA, 42 U.S.C. § 11004(c), by failing to provide a written follow-up emergency notice to the SERC and LEPC when there had been a release of hydrogen sulfide in an amount equal to or greater than the RQ at Respondent's facility, and is therefore subject to the assessment of penalties under Section 325 of EPCRA, 42 U.S.C. §11045.

26. Pursuant to Section 325(b) of EPCRA, 42 U.S.C. § 11045(b), and 40 C.F.R. Part 19, EPA may assess a penalty of not more than \$32,500 for each violation of Section 304(c) of EPCRA, 42 U.S.C. § 11004(c) that occurred on or after March 15, 2004, but prior to January 12, 2009. Civil penalties under Section 325(b) of EPCRA, 42 U.S.C. § 11045(b), may be assessed by Administrative Order.

III. Consent Agreement

27. For the purposes of this CAFO, Respondent admits the jurisdictional allegations set out above but neither admits nor denies the factual allegations set out above.

28. Respondent waives any right to contest the allegations and its right to appeal the proposed final order accompanying the Consent Agreement.

29. Respondent consents to the assessment of and agrees to pay the civil penalty as set forth in this CAFO.

30. Respondent agrees to complete the Supplemental Environmental Project (SEP) set forth in this CAFO.

31. Respondent certifies that as of the date of its execution of this CAFO, it is in compliance with all relevant requirements of EPCRA and CERCLA.

32. Compliance with the CAFO shall resolve the allegations of violations contained herein. This CAFO shall not otherwise affect any liability of Respondent to the United States other than as expressed herein. Neither EPA nor Complainant waives any right to bring an enforcement action against Respondent for violation of any federal or state statute, regulation or permit, to initiate an action for imminent and substantial endangerment, or to pursue criminal enforcement.

33. Complainant and Respondent agree to settle this matter by their execution of this CAFO. The parties agree that the settlement of this matter is in the public interest and that this CAFO is consistent with the applicable requirements of CERCLA and EPCRA.

IV. Final Order

34. Respondent shall pay a civil penalty of ONE THOUSAND THREE HUNDRED TEN DOLLARS (\$1,310) for the CERCLA violation which shall be paid within thirty (30) days of the effective date of this CAFO.

35. Respondent shall pay the CERCLA civil penalty by forwarding a cashier's or certified check, payable to "EPA Hazardous Substance Superfund" to one of the following addresses, in the manner indicated below:

BY MAIL

U.S. Environmental Protection Agency
Superfund Payments
Cincinnati Finance Center
P.O. Box 979076
St. Louis, Missouri 63197-9000

BY OVERNIGHT

U.S. Bank
Attention: Natalie Pearson 315-418-4087
1005 Convention Plaza
Mail Station SL-MO-C2GL
St. Louis, Missouri 63101

The check shall reference on its face the name and the Docket Number of the CAFO.

36. Respondent shall pay a civil penalty of FIVE THOUSAND TWO HUNDRED THIRTY NINE DOLLARS (\$5,239) for the EPCRA violations which shall be paid within thirty (30) days of the effective date of this CAFO.

37. Respondent shall pay the penalty by forwarding a cashier's or certified check payable to "Treasurer, United States of America," to one of the following addresses, in the manner indicated below:

BY MAIL

U.S. Environmental Protection Agency
Fines and Penalties
Cincinnati Finance Center
P.O. Box 979077
St. Louis, Missouri 63197-9000

BY OVERNIGHT

U.S. Bank
Attention: Natalie Pearson 315-418-4087
1005 Convention Plaza
Mail Station SL-MO-C2GL
St. Louis, Missouri 63101

The check shall reference on its face the name and the Docket Number of the CAFO.

38. At the time of payment, Respondent shall send a separate copy of each check, and a written statement that payment has been made in accordance with this CAFO, to the following persons at the following addresses:

Regional Hearing Clerk
U.S. EPA, Region 4
61 Forsyth Street, S.W.
Atlanta, Georgia 30303

Jyoti Bhushan
US EPA, Region 4
Air, Pesticides & Toxics Management Division
61 Forsyth Street, S.W.
Atlanta, Georgia 30303

Saundi Wilson
U.S. EPA, Region 4
Office of Environmental Accountability
61 Forsyth Street, S.W.
Atlanta, Georgia 30303

39. Respondent shall undertake and complete, in accordance with the approved SEP in this matter, the following Emergency Planning and Preparedness SEP within 60 days of the effective date of this CAFO. Cash donations shall not be used to satisfy the terms and conditions of this CAFO. Respondent shall spend not less than TWENTY EIGHT THOUSAND FIVE HUNDRED EIGHTY EIGHT DOLLARS (\$28,588) for the purchase and donation of the following equipment to three (3) fire departments that are members of the Clarke County Mutual Aid Agreement. Each of the three fire departments has jurisdiction over the facility.

Shubuta Fire Department

- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Coat Model 143337XL
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Coat Model 143337XXL
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Coat Model 143337XXXL
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Pants Model 143338S
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Pants Model 143338M
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Pants Model 143338L
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Pants Model 143338XL
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Pants Model 143338XXL
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Pants Model 143338XXXL
- 1 Sperian Biosystems MultiPro™ Multi-Gas Detectors Model 54-48-314

Beaverdam Volunteer Fire Department

- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Coat Model 143337XL
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Coat Model 143337XXL
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Coat Model 143337XXXL
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Pants Model 143338S
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Pants Model 143338M
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Pants Model 143338L
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Pants Model 143338XL
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Pants Model 143338XXL
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Pants Model 143338XXXL
- 1 Sperian Biosystems MultiPro™ Multi-Gas Detectors Model 54-48-314
- 1 Scott® Air-Pak SCBA Nx67 Backpack Standard LP Model 9BB151824

Harmony Volunteer Fire Department

- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Coat Model 143337XL
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Coat Model 143337XXL
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Coat Model 143337XXXL
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Pants Model 143338S
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Pants Model 143338M
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Pants Model 143338L
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Pants Model 143338XL
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Pants Model 143338XXL
- 1 Fire Dex® Nomex™ IIIA Traditional Turnout Pants Model 143338XXXL
- 1 Sperian Biosystems MultiPro™ Multi-Gas Detectors Model 54-48-314
- 1 Scott® Air-Pak SCBA Nx67 Backpack Standard LP Model 9BB151824

40. Respondent agrees that EPA may inspect the facility at any time in order to confirm that the SEP is being undertaken in conformity with the representations made herein.

41. No later than thirty (30) calendar days after the completion of the project, Respondent shall submit to EPA a SEP Completion Report. The Report shall be sent to the EPCRA Enforcement Section, to the attention of Jyoti Bhushan, at the address provided above. The Report shall include the following:

- (a) an affidavit from an authorized company official, attesting that the SEP has been completed or explaining in detail any failure to complete it; and
- (b) copies of appropriate documentation, including invoices and receipts, showing a total expenditure of a minimum of TWENTY EIGHT THOUSAND FIVE HUNDRED EIGHTY EIGHT DOLLARS (\$28,588), or greater, was spent on the purchase of the equipment described in paragraph 39.

Upon request, Respondent shall send EPA any additional documentation requested by EPA.

42. For Federal Income Tax purposes, Respondent agrees that it will neither capitalize into inventory or basis nor deduct any costs or expenditures incurred in performing the SEP.

43. Respondent certifies that, as of the date this CAFO is signed, it is not required to perform any part of the SEP by any federal, state or local law, regulation, permit or order, or by any agreement or grant. Respondent further certifies that, as of this date, it has not received and is not negotiating to receive, credit for any part of the SEP in any other enforcement action of any kind.

44. Any public statement, oral or written, by Respondent making any reference to the SEP shall include the following language:

"This project was undertaken in connection with the settlement of an enforcement action taken by the U.S. Environmental Protection Agency for violations of Section 304 of the Emergency Planning and Community Right-to-Know Act of 1986 and Section 103 of the Comprehensive Environmental Response, Compensation and Liability Act".

45. If Respondent fails to timely and fully complete any part of the SEP, including failure to spend the minimum amount of TWENTY EIGHT THOUSAND FIVE HUNDRED EIGHTY EIGHT DOLLARS (\$28,588), then Respondent shall pay to the United States a stipulated penalty of the difference between \$28,588 and the amount spent except as follows:

(a) if the SEP was fully and timely completed, and Respondent expended at least 90 percent of the minimum amount required, Respondent shall not pay a stipulated penalty; or

(b) if the SEP was not fully and timely completed, but Respondent expended at least 90 percent of the minimum amount required, Respondent shall not pay a stipulated penalty if the Respondent has made a good faith effort to fully and timely complete the SEP.

For purposes of this paragraph, whether Respondent has fully and timely completed the SEP and whether Respondent made a good faith effort to do so shall be in the sole discretion of EPA.

46. If Respondent fails to timely submit a SEP Completion Report as required by this CAFO, Respondent shall pay to the United States a stipulated penalty of \$100 for each calendar day that the report is late.

47. Respondent shall pay any stipulated penalties that accrue under this CAFO within 15 calendar days of the receipt by Respondent of written demand from EPA for such penalties. Such penalties shall be paid in accordance with the procedures set forth above for the payment of the civil penalty.

48. Pursuant to 31 U.S.C. § 3717, EPA is entitled to assess interest and penalties on debts owed to the United States and a charge to cover the cost of processing and handling a delinquent claim. Interest will therefore begin to accrue on the civil penalty from the effective date of this CAFO if the penalty is not paid by the date required. Interest will be assessed at the rate established by the Secretary of Treasury pursuant to 31 U.S.C. § 3717. A charge will be assessed to cover the costs of debt collection, including processing and handling costs and attorney fees. In addition, a penalty charge will be assessed on any portion of the debt that remains delinquent more than ninety (90) days after payment is due.

49. Complainant and Respondent shall bear their own costs and attorney fees in this matter.

50. This CAFO shall be binding upon the Respondent, its successors, and assigns.

51. The following individual represents EPA in this matter and is authorized to receive service for EPA in this proceeding:

Caron B. Falconer
U.S. EPA, Region 4
Air, Pesticides & Toxics Management Division
61 Forsyth Street, S.W.
Atlanta, Georgia 30303
(404) 562-8451

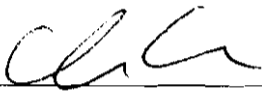
52. Each undersigned representative of the parties to this CAFO certifies that he or she is fully authorized by the party represented to enter into this CAFO and legally bind that party to it.

V. Effective Date

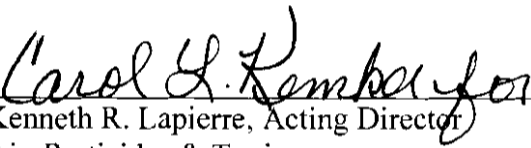
53. The effective date of this CAFO shall be the date on which the CAFO is filed with the Regional Hearing Clerk.

AGREED AND CONSENTED TO:

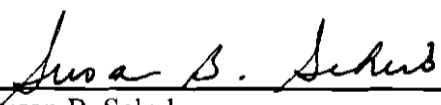
Enbridge Processing (Mississippi) L.L.C.

By:  (Signature) Date: 11-23-09
Name: Chris Kautson (Typed or Printed)
Title: Deputy General Counsel (Typed or Printed)

U.S. Environmental Protection Agency

By:  Date: 11/17/09
Kenneth R. Lapierre, Acting Director
Air, Pesticides & Toxics
Management Division
Region 4

APPROVED AND SO ORDERED this 30th day of Nov., 2009.


Susan B. Schub
Regional Judicial Officer

CERTIFICATE OF SERVICE

I hereby certify that I have this day served a true and correct copy of the foregoing Consent Agreement and Final Order, In the Matter of Enbridge Processing (Mississippi) LLC, Docket No. EPCRA 04-2010-2012(b), on the parties listed below in the manner indicated:

Caron B. Falconer
U.S. EPA, Region 4
Air, Pesticides and Toxics Management
61 Forsyth Street
Atlanta, GA 30303

(Via EPA's internal mail)

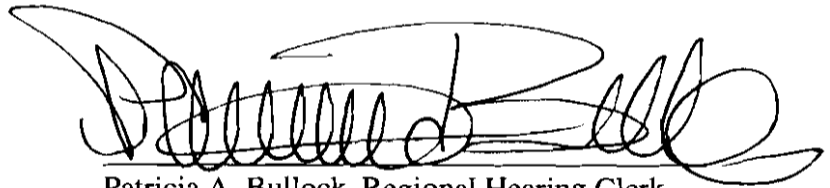
Robert Caplan
U.S. EPA, Region 4
Office of Environmental Accountability
61 Forsyth Street
Atlanta, GA 30303

(Via EPA's internal mail)

Mr. Chris M. Carron, Esq
Balch & Bingham LLP
1310 Twenty Fifth Avenue
Gulfport, Mississippi 39501

(Certified Mail - Return Receipt Requested)

Date: 12-1-09



Patricia A. Bullock, Regional Hearing Clerk
United States Environmental
Protection Agency, Region 4
Atlanta Federal Center
61 Forsyth Street, S.W.
Atlanta, GA 30303
(404) 562-9511

EPA ACCOUNTS RECEIVABLE CONTROL NUMBER FORM

TO BE COMPLETED BY THE ORIGINATING OFFICE:

(Attach a copy of the final order and transmittal letter to Defendant/Respondent)

This form was originated by: Saundi Wilson on 11/30/09 (Name) (Date)

in the Region 4, ORC, OEA at (404) 562-9504 (Office) (Telephone Number)

- Non-SF Judicial Order/Consent Decree USAO COLLECTS
Administrative Order/Consent Agreement FMO COLLECTS PAYMENT
SF Judicial Order/Consent Decree DOJ COLLECTS
Oversight Billing - Cost Package required: Sent with bill
Other Receivable
Not sent with bill
This is an original debt
Oversight Billing - Cost Package not required
This is a modification

PAYEE: Enbridge Processing (Mississippi) LLC (Name of person and/or Company/Municipality making the payment)

The Total Dollar Amount of the Receivable: \$ EPCRA - \$5239 / CERCLA \$1310 (If installments, attach schedule of amounts and respective due dates. See Other side of this form.)

The Case Docket Number: EPCRA 04 2010-2012(b)

The Site Specific Superfund Account Number:

The Designated Regional/Headquarters Program Office:

The IFMS Accounts Receivable Control Number is: Date

If you have any questions, please call: of the Financial Management Section at:

DISTRIBUTION:

- A. JUDICIAL ORDERS: Copies of this form with an attached copy of the front page of the FINAL JUDICIAL ORDER should be mailed to: 1. Debt Tracking Officer... 2. Originating Office (EAD)
B. ADMINISTRATIVE ORDERS: Copies of this form with an attached copy of the front page of the Administrative Order should be to: 1. Originating Office... 3. Designated Program Office