



Counsel for Complainant is directed to confer with Respondent and confirm a date and time on my calendar to schedule a telephone conference with my legal assistant (the Regional Hearing Clerk), Tina Artemis, **on or before November 13, 2007**. Ms. Artemis can be reached at 303.312.6765.

The purpose of the telephone conference is to establish a schedule for proceeding forward in this matter. Unless there are compelling reasons for a face-to-face conference, to minimize the costs in this proceeding, I usually conduct all such conferences by telephone.

Each party shall advise me, prior to the conference of the telephone number at which they and others on their side participating in the conference call, wish to be contacted. For convenience, Complainant will normally participate on a conference phone located in the offices of the Presiding Officer. This is not considered an ex parte issue, since Respondent will be on the call at the same time. The parties shall have their calendars available for the telephone conference to schedule further proceedings in this matter.

Agency policy encourages settlement. 40 C.F.R. § 22.18(b). The benefits of a negotiated settlement often outweigh the uncertainty, time and expense associated with litigating the matter. The parties are encouraged to have settlement discussions and any efforts needed to reach settlement in this matter. The parties shall take precautions in any settlement negotiations to insulate and shield the Presiding Officer and the Regional Hearing Clerk from any knowledge regarding the details of the settlement including monetary amounts discussed. This can be best accomplished by being certain that the

Presiding Officer does not receive a copy of any communications reflecting settlement amounts.

The Regional Hearing Clerk maintains the administrative record for this proceeding under 40 C.F.R. §22.5 of the Consolidated Rules. Please make sure that the originals and one copy of all documents you wish included in the record are properly filed with the Regional Hearing Clerk. A copy of each document also needs to be provided to the opposing party and the Presiding Officer.

Dated: 10.30.07

  
\_\_\_\_\_  
Elyana R. Sutin  
Regional Judicial Officer

## CERTIFICATE OF SERVICE

The undersigned certifies that the original of the attached **NOTICE AND ORDER** in the matter of **BIG VALLEY & CROSSED ARROWS IMPROVEMENT DISTRICT**; **DOCKET NO.: SDWA-08-2007-0093** was filed with the Regional Hearing Clerk was filed on October 30, 2007.

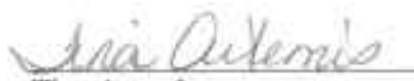
Further, the undersigned certifies that a true and correct copy of the document was delivered to Jessie A. Goldfarb, Senior Enforcement Attorney, U. S. EPA – Region 8, 1595 Wynkoop Street, Denver, CO 80202-1129. True and correct copies of the aforementioned document was placed in the United States mail certified/return receipt requested on October 30, 2007, to:

Donna Guelde, Chair  
Big Valley & Crossed Arrows Improvement District  
P. O. Box 33  
Meeteetse, WY 82433

Hand delivered to:

Honorable Elyana R. Sutin  
Regional Judicial Officer  
U. S. Environmental Protection Agency – Region 8  
1595 Wynkoop Street (8RC)  
Denver, CO 80202-1129

October 30, 2007

  
Tina Artemis  
Paralegal/Regional Hearing Clerk

