



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION 8

1595 Wynkoop Street
Denver, CO 80202-1129
Phone 800-227-8917
www.epa.gov/region08

2020 JAN 27 AM 10:52

FILED
EPA REGION VIII
HEARING CLERK

JAN 27 2020

Ref: 8ENF-W-SD

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Mr. Ronald A. Foote, President
Red Lane Domestic Water, Inc.
P.O. Box 745
Thermopolis, WY 82443

Re: Administrative Order issued to Red Lane Domestic Water, Inc. regarding Red Lane Domestic Water, Inc. Public Water System, PWS ID #WY5600232,
Docket No. **SDWA-08-2020-0019**

Dear Mr. Foote:

Enclosed is an Administrative Order (Order) issued by the United States Environmental Protection Agency under the authority of section 1414(g) of the Safe Drinking Water Act, 42 U.S.C. § 300g-3(g). Among other things, the Order alleges that Red Lane Domestic Water, Inc. (Company), as owner and operator of the Red Lane District, Inc. Public Water System (System), has violated the EPA's drinking water regulations at 40 C.F.R. part 141 (Part 141). The EPA is issuing this Order because our previous compliance assurance efforts have not been effective in returning the System to compliance with Part 141.

The Order is effective upon the date received. Please review the Order and within 10 business days provide the EPA with any pertinent information the Company believes the EPA may not have (*e.g.*, any monitoring that may have been done but not submitted, any updates to the number of service connections and/or individuals served). If the EPA does not hear from the Company, the EPA will assume this information is correct. If the Company complies with the Order, the EPA may close the Order without further action.

Failure to comply with the Order may trigger immediate action by the EPA, including a complaint seeking administrative penalties. The complaint may lead to assessment of civil penalties of up to \$58,328 (as adjusted for inflation) per day of violation, a federal court injunction ordering compliance, or both.

The Small Business Regulatory Enforcement and Fairness Act (SBREFA) may apply to this situation. Enclosed is a small business information sheet, outlining compliance assistance resources available to small businesses and small entities, in case these are relevant. SBREFA does not eliminate the responsibility to comply with the Order or Part 141. Also enclosed are several templates and fact sheets to assist you in addressing the outstanding violations.

Please be aware that you are required to submit to the EPA a plan and schedule for bringing the System into compliance with Part 141. The EPA's approval of your schedule does not substitute for any other approval that may be required by any other governmental entity for modifying the System. The EPA encourages you to contact any such governmental agency or agencies regarding any applicable approval requirements.

If you have any questions or to request an informal conference with the EPA, please contact Steven Latino via email at latino.steven@epa.gov, or by phone at (800) 227-8917, extension 6440, or (303) 312-6440. Any questions from the Company's attorney should be directed to Matthew Castelli, Assistant Regional Counsel, via email at castelli.matthew@epa.gov or by phone at (800) 227-8917, extension 6491, or (303) 312-6491.

We urge your prompt attention to this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "C. Rathbone", with a stylized flourish to the left.

Colleen Rathbone, Chief
Water Enforcement Branch
Enforcement and Compliance Assurance Division

Enclosures

cc: WY DEQ/DOH (via email)
Hot Springs County Commissioners (tom.ryan@hscounty.com)
Melissa Haniewicz, EPA Regional Hearing Clerk

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION 8

IN THE MATTER OF:)
Red Lane Domestic Water, Inc)
Respondent.)
Red Lane Domestic Water, Inc Public Water)
System)
PWS ID #WY5600232)

2020 JAN 27 AM 10: 52
Docket No. **SDWA-08-2020-0019**
ADMINISTRATIVE ORDER
FILED REGION VIII
HEARING CLERK

1. This Order is issued under the authority vested in the Administrator of the United States Environmental Protection Agency (EPA) by section 1414(g) of the Safe Drinking Water Act (Act), 42 U.S.C. § 300g-3(g), as properly delegated to the undersigned official.
2. Red Lane Domestic Water, Inc (Respondent) is a Wyoming corporation, and thus a “person” as defined in section 1401(12) of the Act, that owns and operates the Red Lane Domestic Water, Inc Public Water System (System), which provides piped water to the public in Hot Springs County, Wyoming, for human consumption.
3. The System is supplied by a surface water source purchased from the Town of Thermopolis (PWS ID #WY5600056). The purchased water is filtered and disinfected by the wholesaler.
4. The System has approximately 56 service connections used by year-round residents and regularly serves an average of approximately 111 year-round residents. Therefore, the System is a “public water system” and a “community water system” as defined in 40 C.F.R. § 141.2 and section 1401 of the Act, 42 U.S.C. § 300f.
5. Respondent is a “person” as defined in section 1401 of the Act, 42 U.S.C. § 300f(12), and is subject to the Act and 40 C.F.R. part 141 (Part 141). Part 141 is an “applicable requirement” as defined in section 1414(i) of the Act, 42 U.S.C. § 300g-3(i).
6. Part 141 includes monitoring requirements. The EPA has sent Respondent annual notifications of the specific monitoring requirements that apply to the System.

VIOLATIONS

7. Respondent was required to collect total trihalomethanes (TTHM) and haloacetic acids (HAA5) samples in the System’s distribution system during the month of the highest disinfectant byproduct concentrations at the location and on the date identified in the System’s monitoring plan. 40 C.F.R. §§ 141.621 & 141.622(a)(1). Respondent failed to monitor the System’s water for TTHM and HAA5 during July of 2017 and July of 2019 and, therefore, violated this requirement.
8. Respondent is required to complete corrective action of a significant deficiency in accordance with an EPA-approved corrective action schedule. 40 C.F.R. § 141.723(d). Respondent received a letter from the EPA on September 15, 2016, which detailed significant deficiencies. On July 16, 2018, the EPA approved a schedule for the System to complete the corrective actions by September 18, 2018.

Respondent failed to complete all corrective actions by September 18, 2018, and therefore, violated this requirement.

9. Respondent was required to monitor the System's tap water for lead and copper triennially beginning January 1, 2013, 40 C.F.R. § 141.86(d). Respondent failed to monitor the System's water for lead and copper during the 2013 to 2015 monitoring period and therefore, violated this requirement. Due to Respondent's failure to monitor during the 2013 to 2015 monitoring period, reduced triennial monitoring was revoked and Respondent was required to monitor for lead and copper annually beginning in 2016.

10. As of 2016, Respondent was required to monitor the System's water annually for lead and copper. 40 C.F.R. § 141.86(d). Respondent was required to monitor the System's water for lead and copper between June 1, 2016, and September 30, 2016. Respondent failed to monitor the System's water for lead and copper during that 2016 period and therefore, violated this requirement.

11. Respondent is required to deliver a consumer notice of individual tap monitoring results for lead and copper to the persons served at each sampled site within 30 days of receipt of the results in accordance with 40 C.F.R. § 141.85(d). Within 90 calendar days following the end of each monitoring period, Respondent is required to submit to the EPA a sample copy of the consumer notification along with a certification that the notification has been distributed, in accordance with 40 C.F.R. § 141.90(f)(3). Respondent failed to deliver a consumer notice for the 2018 and 2019 monitoring periods to the persons served at each sampled site and failed to submit a copy of the consumer notice to the EPA and, therefore, violated this requirement.

12. For each calendar year, Respondent is required, no later than July 1st of the following year, to prepare and distribute a Consumer Confidence Report (CCR) to the EPA and the System's customers. Within three months thereafter, Respondent is required to certify to the EPA that it has distributed the CCR to the System's customers. 40 C.F.R. §§ 141.151-141.155. Respondent failed to prepare and distribute an annual CCR for calendar years 2016 and 2017 to the System's customers and to the EPA and failed to provide a timely certification to the EPA for calendar years 2016 and 2017. Therefore, Respondent violated these requirements. Respondent submitted a deficient CCR report for 2017 to the EPA on October 9, 2018.

13. Respondent is required to monitor the System's water monthly for total coliform bacteria. 40 C.F.R. §§ 141.853-858. Respondent failed to monitor the System's water for total coliform bacteria during June of 2018 and therefore, violated this requirement.

14. Respondent is required to notify the public of certain violations of Part 141 and, within 10 calendar days after completing public notice, provide a copy of the public notice and certification to the EPA. 40 C.F.R. §§ 141.31(d) and 141.201-141.211. The violation identified in paragraph 8, above, is classified as a Tier 2 violation, requiring public notice within 30 calendar days, according to 40 C.F.R. § 141.203. Respondent failed to notify the public of the violation cited in paragraph 8 and/or failed to submit a copy to the EPA and therefore, violated this requirement.

15. Respondent is required to notify the public of certain violations of Part 141 and, within 10 calendar days after completing public notice, provide a copy of the public notice and certification to the EPA. 40 C.F.R. §§ 141.31(d) and 141.201-141.211. The violations identified in paragraphs 7, 9, 10 and 13, above, are classified as Tier 3 violations, requiring public notice within 1 year, according to 40 C.F.R. § 141.204. Respondent failed to notify the public of the violations cited in paragraphs 7 (July 2017 violation), 9, 10, and 13, and/or failed to submit a copy to the EPA and therefore, violated this requirement.

16. Respondent is required to report any violation of total coliform monitoring requirements to the EPA within 10 calendar days after discovering the violation. 40 C.F.R. § 141.861(a)(4). Respondent failed to report the violation listed in paragraph 13, above, to the EPA and therefore, violated this requirement.

17. Respondent is required to report any failure to comply with any National Primary Drinking Water Regulations Part 141 to the EPA within 48 hours (except where Part 141 specify a different time period). 40 C.F.R. § 141.31(b). Respondent failed to report the violations cited in paragraphs 7 through 12, above, to the EPA and therefore, violated this requirement.

ORDER

Respondent is ordered to perform the following actions upon Respondent's receipt of this Order (unless a different deadline is specified below):

18. Respondent shall monitor the System's water annually for TTHM and HAA5 at the specific location during the month identified in the System's monitoring plan, as required by 40 C.F.R. §§141.620-141.622. Respondent shall submit the sampling results to the EPA within 10 calendar days following the end of the monitoring period, as specified by 40 C.F.R. § 141.629.

19. Within 30 calendar days of receipt of this Order, Respondent shall consult with the EPA regarding action to correct significant deficiencies and shall submit a proposed schedule (Schedule) and plan to the EPA for completion of all corrective actions. The Schedule shall be incorporated into this Order with each milestone to be an enforceable requirement upon written approval by the EPA. Within 10 calendar days after completing all tasks included in the Schedule, Respondent shall notify the EPA of the project's completion. Respondent shall provide sufficient evidence to the EPA including photographs of the corrective actions. Thereafter, if the EPA identifies any significant deficiency at the System, Respondent shall complete corrective action for each significant deficiency according to the schedule approved by the EPA and provide notification to the EPA within 30 calendar days of completion, as required by 40 C.F.R. § 141.723(d).

Corrective actions:

- Tank ST01 - Storage Tank (16,500 gallons) must be cleaned and inspected and documentation of the cleaning and the results of the inspection provided to the EPA.

20. Between June 1, 2020, and September 30, 2020, Respondent shall monitor the System's water for lead and copper, and thereafter as directed by the EPA, in accordance with 40 C.F.R. §§ 141.86(b), (c) and (d). Respondent shall monitor the System's water for lead and copper according to a tap sample site plan that has been submitted to the EPA, in accordance with 40 C.F.R. § 141.86(a). Within 30 calendar days of receiving monitoring results, Respondent shall deliver a consumer notice of individual tap monitoring results to the persons served at each sampled site, in accordance with 40 C.F.R. 141.85(d). Within 90 calendar days following the end of each monitoring period, Respondent shall submit to the EPA a sample copy of the consumer notification along with a certification that the notification has been distributed, in accordance with 40 C.F.R. 141.90(f)(3).

21. Between June 1, 2020, and September 30, 2020, Respondent shall monitor the System's water for lead and copper, and thereafter as directed by the EPA, in accordance with the System's Lead and Copper Rule Tap Sample Site Plan, as required by 40 C.F.R. § 141.86(a)-(d). Within the first 10 calendar days following the end of each monitoring period, Respondent shall report analytical results to the EPA, as required by 40 C.F.R. § 141.90. Within 30 calendar days of receiving monitoring results, Respondent shall deliver a consumer notice of individual tap monitoring results to the persons served at each sampled site, in accordance with 40 C.F.R. 141.85(d). Within 90 calendar days following the end of each monitoring period, Respondent shall submit to the EPA a sample copy of the consumer notification along with a certification that the notification has been distributed, in accordance with 40 C.F.R. 141.90(f)(3).

22. Within 90 calendar days after receipt of this Order, Respondent shall deliver a consumer notice of the 2018 and 2019 individual tap monitoring results to the persons served at each sampled site, in accordance with 40 C.F.R. § 141.85(d), and submit a copy of the consumer notice to the EPA. Respondent shall deliver a consumer notice of future individual tap monitoring results for lead and copper to the persons served at each sampled site within 30 days of receipt of the results in accordance with 40 C.F.R. § 141.85(d). Within 90 calendar days following the end of each monitoring period, Respondent shall submit to the EPA a sample copy of the consumer notification along with a certification that the notification has been distributed, in accordance with 40 C.F.R. § 141.90(f)(3).

23. Within 30 calendar days after receipt of this Order, Respondent shall (1) prepare an annual CCR, to include all information required by 40 C.F.R. §§ 141.153 and 141.154, for the System for calendar years 2016 to 2017 and distribute the CCR to the System's customers and the EPA and (2) certify to the EPA that the CCRs for 2016 and 2017 have been distributed to the System's customers and that the information is correct and consistent with monitoring data previously provided to the EPA. Thereafter, Respondent shall prepare and distribute annual CCRs and provide certifications as required by 40 C.F.R. §§ 141.151-141.155.

24. Respondent shall monitor the System's water monthly for total coliform bacteria according to the Sample Siting Plan submitted to the EPA. If a sample is positive for total coliform, within 24 hours of being notified of the positive result, Respondent shall collect a set of three repeat samples for each total coliform-positive sample. 40 C.F.R. § 141.853-858. Respondent shall report results to the EPA within the first 10 calendar days following the end of the required monitoring period. 40 C.F.R. § 141.31(a).

25. Within 30 calendar days after receipt of this Order, and quarterly thereafter as long as the violation cited in paragraph 8, above, persists, Respondent shall notify the public of this violation. Templates and instructions are available at: <https://www.epa.gov/region8-waterops/reporting-forms-drinking-water-systems-wyoming-and-tribal-lands-epa-region-8#pn>. Thereafter, following any future violation of Part 141, Respondent shall comply with any applicable public notice provisions of 40 C.F.R. part 141, subpart Q. Within 10 calendar days after providing public notice, Respondent shall submit a copy of the notice and certification to the EPA. 40 C.F.R. § 141.31(d).
26. Within 30 calendar days after receipt of this Order, Respondent shall notify the public of the violations cited in paragraphs 7 (July 2017 violation), 9, 10, and 13, above. By July 31, 2020, Respondent shall notify the public of the 2019 violation cited in paragraph 7. Templates and instructions are available at: <https://www.epa.gov/region8-waterops/reporting-forms-drinking-water-systems-wyoming-and-tribal-lands-epa-region-8#pn>. Thereafter, following any future violation of Part 141, Respondent shall comply with any applicable public notice provisions of 40 C.F.R. part 141, subpart Q. Within 10 calendar days after providing public notice, Respondent shall submit a copy of the notice and certification to the EPA. 40 C.F.R. § 141.31(d).
27. Respondent shall report any violation of total coliform monitoring requirements to the EPA within 10 calendar days after discovering the violation and notify the public in accordance with subpart Q of this part, as required by 40 C.F.R. § 141.861(a)(4).
28. Respondent shall report any violation of Part 141 to the EPA within 48 hours of the violation occurring, as required by 40 C.F.R. § 141.31(b). However, if a different time period for reporting is specified in this Order or Part 141, Respondent shall report within that different period.
29. Respondent shall report any violation of lead and copper monitoring requirements to the EPA within 48 hours, as required by 40 C.F.R. § 141.31(b).
30. Respondent is ordered to comply with all provisions of the Act and Part 141, including but not limited to each requirement cited above.
31. If Respondent (a) leases or sells the System to another person or entity, or (b) contracts with or hires any other person or entity to operate the System, Respondent shall, within 10 days, provide a copy of this Order to the lessee, purchaser, or contractor and notify the EPA in writing of the change. In either of these circumstances, Respondent shall remain obligated to comply with this Order.
32. Respondent shall send all reporting and notifications required by this Order to the EPA at:

Email: R8DWU@epa.gov and latino.steven@epa.gov

GENERAL PROVISIONS

33. This Order shall be binding on Respondent, its successors and assigns, and any person (*e.g.*, employee, contractor, or other agent) acting in concert with Respondent.
34. This Order shall not constitute a waiver, suspension, or modification of any requirement of the Act or Part 141. Issuance of this Order is not an election by the EPA to forgo any civil or criminal action.
35. Violation of any part of this Order, the Act, or Part 141 may subject Respondent to a civil penalty of up to \$58,328 (as adjusted for inflation) per day of violation, a court injunction ordering compliance, or both. 42 U.S.C. § 300g-3; 40 C.F.R. part 19; 85 Fed. Reg. at 1754 (January 13, 2020).
36. Respondent may seek federal judicial review of this Order pursuant to section 1448(a) of the Act, 42 U.S.C. § 300j-7(a).

Issued: January 27, 2020



T. Cantor

Colleen Rathbone, Chief
Water Enforcement Branch
Enforcement and Compliance Assurance Division

U.S. EPA Small Business Resources Information Sheet

The United States Environmental Protection Agency provides an array of resources to help small businesses understand and comply with federal and state environmental laws. In addition to helping small businesses understand their environmental obligations and improve compliance, these resources will also help such businesses find cost-effective ways to comply through pollution prevention techniques and innovative technologies.

Office of Small and Disadvantaged Business Utilization (OSDBU)

www.epa.gov/aboutepa/about-office-small-and-disadvantaged-business-utilization-osdbu

EPA's OSDBU advocates and advances business, regulatory, and environmental compliance concerns of small and socio-economically disadvantaged businesses.

EPA's Asbestos Small Business Ombudsman (ASBO)

www.epa.gov/resources-small-businesses/asbestos-small-business-ombudsman or 1-800-368-5888

The EPA ASBO serves as a conduit for small businesses to access EPA and facilitates communications between the small business community and the Agency.

Small Business Environmental Assistance Program

<https://nationalsbeap.org>

This program provides a "one-stop shop" for small businesses and assistance providers seeking information on a wide range of environmental topics and state-specific environmental compliance assistance resources.

EPA's Compliance Assistance Homepage

www.epa.gov/compliance

This page is a gateway to industry and statute-specific environmental resources, from extensive web-based information to hotlines and compliance assistance specialists.

Compliance Assistance Centers

www.complianceassistance.net

EPA sponsored Compliance Assistance Centers provide information targeted to industries with many small businesses. They were developed in partnership with industry, universities and other federal and state agencies.

Agriculture

www.epa.gov/agriculture

Automotive Recycling

www.ecarcenter.org

Automotive Service and Repair

www.ccar-greenlink.org or 1-888-GRN-LINK

Chemical Manufacturing

www.chemalliance.org

Construction

www.cicacenter.org

Education

www.campuserc.org

Food Processing

www.fpeac.org

Healthcare

www.hercenter.org

Local Government

www.lgean.org

Surface Finishing

<http://www.sterc.org>

Paints and Coatings

www.paintcenter.org

Printing

www.pneac.org

Ports

www.portcompliance.org

Transportation

www.tercenter.org

U.S. Border Compliance and Import/Export Issues

www.bordercenter.org

EPA Hotlines and Clearinghouses

www.epa.gov/home/epa-hotlines

EPA sponsors many free hotlines and clearinghouses that provide convenient assistance regarding environmental requirements. Examples include:

Clean Air Technology Center (CATC) Info-line

www.epa.gov/catc or 1-919-541-0800

Superfund, TRI, EPCRA, RMP, and Oil Information Center

1-800-424-9346

EPA Imported Vehicles and Engines Public Helpline

www.epa.gov/otaa/imports or 1-734-214-4100

National Pesticide Information Center

www.npic.orst.edu or 1-800-858-7378

National Response Center Hotline to report oil and hazardous substance spills - <http://nrc.uscg.mil> or 1-800-424-8802

Pollution Prevention Information Clearinghouse (PPIC) -

www.epa.gov/p2/pollution-prevention-resources#ppic or 1-202-566-0799

Safe Drinking Water Hotline -

www.epa.gov/ground-water-and-drinking-water/safe-drinking-water-hotline or 1-800-426-4791

Toxic Substances Control Act (TSCA) Hotline

tsc hotline@epa.gov or 1-202-554-1404

Small Entity Compliance Guides

<https://www.epa.gov/reg-flex/small-entity-compliance-guides>

EPA publishes a Small Entity Compliance Guide (SECG) for every rule for which the Agency has prepared a final regulatory flexibility analysis, in accordance with Section 604 of the Regulatory Flexibility Act (RFA).

Regional Small Business Liaisons

www.epa.gov/resources-small-businesses/epa-regional-office-small-business-liaisons

The U.S. Environmental Protection Agency (EPA) Regional Small Business Liaison (RSBL) is the primary regional contact and often the expert on small business assistance, advocacy, and outreach. The RSBL is the regional voice for the EPA Asbestos and Small Business Ombudsman (ASBO).

State Resource Locators

www.envcap.org/statetools

The Locators provide state-specific contacts, regulations and resources covering the major environmental laws.

State Small Business Environmental Assistance Programs (SBEAPs)

<https://nationalsbeap.org/states/list>

State SBEAPs help small businesses and assistance providers understand environmental requirements and sustainable business practices through workshops, trainings and site visits.

EPA's Tribal Portal

www.epa.gov/tribalportal

The Portal helps users locate tribal-related information within EPA and other federal agencies.

EPA Compliance Incentives

EPA provides incentives for environmental compliance. By participating in compliance assistance programs or voluntarily disclosing and promptly correcting violations before an enforcement action has been initiated, businesses may be eligible for penalty waivers or reductions. EPA has two such policies that may apply to small businesses:

EPA's Small Business Compliance Policy

www.epa.gov/enforcement/small-businesses-and-enforcement

EPA's Audit Policy

www.epa.gov/compliance/epas-audit-policy

Commenting on Federal Enforcement Actions and Compliance Activities

The Small Business Regulatory Enforcement Fairness Act (SBREFA) established a SBREFA Ombudsman and 10 Regional Fairness Boards to receive comments from small businesses about federal agency enforcement actions. If you believe that you fall within the Small Business Administration's definition of a small business (based on your North American Industry Classification System designation, number of employees or annual receipts, as defined at 13 C.F.R. 121.201; in most cases, this means a business with 500 or fewer employees), and wish to comment on federal enforcement and compliance activities, call the SBREFA Ombudsman's toll-free number at 1-888-REG-FAIR (1-888-734-3247).

Every small business that is the subject of an enforcement or compliance action is entitled to comment on the Agency's actions without fear of retaliation. EPA employees are prohibited from using enforcement or any other means of retaliation against any member of the regulated community in response to comments made under SBREFA.

Your Duty to Comply

If you receive compliance assistance or submit a comment to the SBREFA Ombudsman or Regional Fairness Boards, you still have the duty to comply with the law, including providing timely responses to EPA information requests, administrative or civil complaints, other enforcement actions or communications. The assistance information and comment processes do not give you any new rights or defenses in any enforcement action. These processes also do not affect EPA's obligation to protect public health or the environment under any of the environmental statutes it enforces, including the right to take emergency remedial or emergency response actions when appropriate. Those decisions will be based on the facts in each situation. The SBREFA Ombudsman and Fairness Boards do not participate in resolving EPA's enforcement actions. Also, remember that to preserve your rights, you need to comply with all rules governing the enforcement process.

EPA is disseminating this information to you without making a determination that your business or organization is a small business as defined by Section 222 of the Small Business Regulatory Enforcement Fairness Act or related provisions.



EPA Region 8 Drinking Water Unit - Tips for WY and Tribal Systems How to Stay in Compliance with Monitoring Requirements

Check your Monitoring Schedule

- Monitoring and Reporting Requirements (Schedules) are emailed to you in February of each year. This schedule notes all contaminants your water system must monitor for, along with the required number of samples, sampling point location(s), frequency and timeframe.
- For more detailed info on your Monitoring Schedule, please refer to "What You Need to Do Next with Monitoring Requirements" which can be found at: <https://www.epa.gov/region8-waterops/quick-guide-drinking-water-monitoring-requirements-wyoming-and-tribal-lands-epa>
- Suggestions: Post your Monitoring Schedule on your bulletin board. Note when you must sample on your desk or wall calendar. Use a scheduler on your computer (like Outlook) to identify sampling dates and set reminders.
- If you misplace your Monitoring Schedule, a copy can be found on Drinking Water Watch (DWW) or call EPA for a replacement copy.
- **Work with your Certified Lab** - Once you receive your Monitoring Schedule, share it with your lab(s).
- Schedule what bottles you will need for the sampling required for the year and ask for extra Total Coliform Rule (TCR) sample bottles just in case you have a total coliform (TC) positive and need to take repeats or source samples for the Ground Water Rule. It saves time!
- Check to see if your lab will copy EPA when they email you your results. This will save you a step! But ultimately, you are responsible for making sure that EPA receives your sample results.
- **Check your email for messages from EPA.** Every month EPA sends out a reminder to the administrative contact (and others who request to be opted-in) of what chemical (including radiological) samples remain to be collected for the monitoring period.
- Use DWW to print out your chemical sample collection form for the pending requirements. It will contain information to help your lab understand what to test your samples for.

When to Sample and When to Report Results to EPA - ALWAYS sample as early in the month or monitoring period as you can – on a Monday if possible! This way, if a sample is lost or exceeds a holding time, you will still have time to collect another sample before the weekend or end of the month. This is a super easy way to avoid a violation.

- If the lab is not copying EPA on your sample results, send them in to EPA as soon as you receive them. This way you can avoid getting a violation for Failure to Monitor. *Tip:* TCR results are due by the 10th of the month following the month you sampled. For all other samples, send results to EPA as soon as you receive them from the lab.
- Samples results can be emailed to: r8dwu@epa.gov or faxed to: 1-877-876-9101

Where to Sample – Take your samples according to your Monitoring Schedule during the correct time period and at the correct location(s). Some samples must be collected at the entry point while others must be collected in the distribution system. Use your approved sampling/monitoring plans for distribution system samples!

Surface Water Treatment Rule – For compliance guidance, please refer to the EPA Region 8 SWTR Fact Sheet located at: <https://www.epa.gov/region8-waterops/swtr-fact-sheet-epa-region-8-may-2018>

Total Coliform Rule

- Anytime you have a *E. coli* (EC+) sample **you must call EPA IMMEDIATELY at 1-800-227-8917** and ask to speak with the R/TCR Manager. Then take repeat TCR samples, as well as Ground Water Rule source sample(s) (if applicable).
- If you have a TC Positive but an E. Coli Negative, follow the 5 steps outlined in "*Follow-up to an Unsafe/Total Coliform Positive Sample Tech Tip*", which can be found at: <https://www.epa.gov/region8-waterops/addressing-total-coliform-positive-or-ecoli-positive-sample-results-epa-region-8>
- Avoid sampling at new faucets or newly repaired faucets, leaky faucets, outdoor faucets or those faucets connected to softeners, hot water heaters, or pressure tanks; setting down the bottle lid or exposing the inside of the lid or bottle to anything other than the sample water (do not rinse or remove powder); and rushing your sample collection. The TCR samples must be taken at specified locations throughout the distribution system as designated by your sampling plans.

Disinfection Byproducts Rule (DBPR)

- Sample according to your approved monitoring plan -- you can also find what month(s) you are required to monitor and locations on your Monitoring Schedule.
- Submit your sample results and your LRAA forms (applicable to quarterly sampling) as a package as soon as you receive the results from your lab.
- Complete and submit the TTHM HAA5 OEL Calculator, which can be found on Drinking Water Online at: <https://www.epa.gov/region8-waterops/reporting-forms-drinking-water-systems-wyoming-and-tribal-lands-epa-region-8#dbpr2>, together with your compliance reports if the TTHM or HAA5 MCL is exceeded during any quarter.

Nitrates – This is an acute contaminant. If your nitrate sample result is over 10 mg/L you must take a confirmation sample within 24 hours and call EPA IMMEDIATELY at 303-312-6791.

Lead and Copper Rule

- Be sure to check your Monitoring Schedule, as lead and copper samples must be collected during certain months. Also, be sure to follow your lead and copper sample siting plan when collecting samples. You must collect samples from approved locations. If you don't have to sample this year, your Monitoring Schedule will tell you that.
- **Always** collect a first-draw sample from a tap where the water has been standing in the pipes for at least 6 hours. Avoid sample locations that have been vacant for weeks or months. The goal is to sample at homes and taps in these homes that are routinely used. Always follow your monitoring plan.

Other Rules - Check your sample results as soon as you receive them from the lab. If you see any sample has exceeded an MCL or *E. coli* positive, contact EPA immediately.

Drinking Water Online - This is where you can find the link to DWW and general info, including: emergencies, what to do if you lose pressure in your system, sanitary survey info, certified lab info, sampling and treatment techniques, reporting forms and instructions, rules and guidance and much more: Be sure to check this very helpful website: <https://www.epa.gov/region8-waterops>

Drinking Water Watch - This online system allows you view data we maintain about your water system(s). The information includes the following:

- size and type of population served
- contact information
- water system facilities, such as wells, intakes, treatment plant, storage tanks, and distribution
- treatment used
- monitoring schedules
- sampling results reported to EPA
- violations
- plus, even more...

The Public Access Version of DWW (DWWPUB) allows anyone who is interested to view much of the available information for each regulated Public Water System (PWS) in Wyoming and within EPA R8 Tribal Lands, without the need to register or remember passwords. The Public Access Version of DWW can be found at: <https://sdwizr8.epa.gov/Region8DWWPUB/default.jsp>

Emergencies (After Hours) - If you need to report an emergency (flooding or loss of your water source, contamination in your drinking water, loss of pressure in the distribution system, or anything else that could require immediate public notice), after hours call the Region 8 Emergency Hotline at 303-293-1788. Inform the operator that you are a drinking water system in EPA Region 8.

ATTENTION: PWS Operator/Responsible Party

For monitoring violations, you must provide public notice to persons served within one year after you learn of the violation (141.204(b)).

Community systems must use one of the following methods of delivery (141.204(c)):

- Hand or direct delivery
- Mail, as a separate notice or included with the bill

Non-community systems must use one of the following methods of delivery (141.204(c)):

- Posting in conspicuous locations
- Hand delivery
- Mail

In addition, both community and non-community systems must use another method reasonably calculated to reach others if they would not be reached by the first method (141.204(c)). Such methods could include newspapers, email, or delivery to community organizations. If you post the notice, it must remain posted until the violation is resolved. If the violation has been resolved, you must post the notice for at least one week (141.204(b)). If you mail, post, or hand deliver, print your notice on letterhead, if available.

Corrective Actions

In your notice, describe corrective actions you took or are taking. This could include information stating that you have since taken or are in the process of taking the required samples.

After Issuing the Notice

Within ten days after issuing the notice, you must send to EPA a copy of each type of notice, along with a certification (see example below) that you have met all the public notice requirements. Mail copies to:

US EPA REGION 8
 PUBLIC WATER SYSTEM PROGRAM - 8WD-SDA
 1595 Wynkoop Street
 DENVER CO 80202-1129

Or, you can fax a copy toll-free to 1-(877) 876-9101.

Certification of Public Notification

I _____ certify that the attached public notification was issued
(PWS Operator/Responsible Party)

from _____ to _____
(Date) (Date)

The attached notice was issued by _____
(Method of delivery)

Signature _____ Date _____

**LT2ESWTR Failure to Take Corrective Action Within Required Time Frame
Public Notice**

**IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER
Red Lane Domestic Water, INC Failed to Correct a Significant Deficiency Within
Required Time Frame.**

Our water system recently violated a drinking water requirement. Although this incident was not an emergency, as our customers, you have a right to know what happened and what we did (are doing) to correct this situation.

During a routine sanitary survey conducted on September 1, 2015 by the Environmental Protection Agency Region 8, the following significant deficiencies were identified:

The Storage Tank had not been cleaned and inspected within the last 10 years. Significant corrosion within the tank was also observed during the survey.

According to the EPA's Long Term 2 Enhanced Surface Water Treatment Rule, we were required to take action to correct this deficiency. However, we failed to take this action according to the schedule we submitted to the EPA.

What should I do?

- There is nothing you need to do. You do not need to boil your water or take other corrective actions.

What does this mean?

This is not an emergency. If it had been, you would have been notified within 24 hours.

Inadequately treated water may contain disease-causing organisms. These organisms include bacteria, viruses, and parasites which can cause symptoms such as nausea, cramps, diarrhea, and associated headaches. These symptoms, however, are not caused only by organisms in drinking water, but also by other factors. If you experience any of these symptoms and they persist, you may want to seek medical advice.

What is being done?

(Describe corrective action) _____

We anticipate resolving the problem within (estimated time frame) _____.
For more information, please contact (name of system contact) _____ at (phone number) _____
or (mailing address) _____.

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly. You can do this by posting this notice in a public place or distributing copies by hand or mail.

This notice is being sent to you by (system name) Red Lane Domestic Water, Inc.

Public Water System ID#: WY5600232.

Date distributed: _____.

Instructions for LT2ESWTR Failure to Take Corrective Action Within Required Time

Template on Reverse

A system's failure to be in compliance with an EPA approved corrective action plan and schedule for a significant deficiency under the Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR) is a treatment technique violation and requires Tier 2 notification. You must provide public notice to persons served as soon as practical but within 30 days after you learn of the violation [40 CFR 141.203(b)]. You must issue a repeat notice every three months for as long as the violation persists. Your primacy agency may have more stringent requirements for treatment technique violations. Check with your agency to make sure you meet all requirements.

Community systems must use one of the following methods [40 CFR 141.203(c)]:

- Hand or direct delivery
- Mail, as a separate notice or included with the bill

Noncommunity systems must use one of the following methods [40 CFR 141.203(c)]:

- Posting in conspicuous locations
- Hand delivery
- Mail

In addition both community and noncommunity systems must use *another* method reasonably calculated to reach others if they would not be reached by the first method [40 CFR 141.203(c)]. Such methods could include newspapers, e-mail, or delivery to community organizations. If you mail, post, or hand deliver, print your notice on your system's letterhead if available.

The notice on the reverse is appropriate for mailing, posting, or hand delivery. If you modify this notice, you must still include all required PN elements from 40 CFR 141.205(a) and leave the mandatory language unchanged (see below).

Mandatory Language

Mandatory language on health effects (from Appendix B to Subpart Q) must be included as written (with blanks filled in) and is presented in this notice in italics and with an asterisk on either end.

You must also include standard language to encourage the distribution of the public notice to all persons served, where applicable [40 CFR 141.205(d)]. This language is also presented in this notice in italics and with an asterisk on either end.

Corrective Action

In your notice, describe corrective actions you are taking. Listed below are some steps commonly taken by water systems with LT2ESWTR treatment technique violations. Depending on the corrective action you are taking, you can use one or more of the following statements, if appropriate, or develop your own text:

- Although we did not meet our deadline, we are now in consultation with the state to develop a corrective action plan.
- The significant deficiency has been identified and addressed.
- We have implemented a short term plan to address the immediate issue while we pursue the long-term solution.

Repeat Notices

For repeat notices, you should state how long the violation has been ongoing and remind consumers of when you sent out any previous notices. If you are making progress with correcting the significant deficiency or addressing the fecal indicator-positive source sample, describe it. Alternatively, if funding or other issues are delaying corrective action, let consumers know.

After Issuing the Notice

Within ten days after issuing the notice, you must send to EPA a copy of each type of notice, along with certification that you have met all the public notice requirements.

Certification of Public Notification

I _____ certify that the attached public notification was issued
(PWS Operator/Responsible Party)

from _____ to _____
(Date) (Date)

The attached notice was issued by _____
(Method of delivery)

Signature _____ Date _____

Notice of Lead Tap Water Results

Public Water System Name: _____ Public Water System ID: _____

Sample Location: _____ Date Collected: _____

Dear _____,

We would like to thank you for your participation in the lead tap monitoring program. Below is the lead result for the sample location listed above. Additional general information concerning lead in drinking water follows. For more information on reducing lead exposure around your home and the health effects of lead, visit EPA's Web site at www.epa.gov/lead, call the National Lead Information Center at 800-424-LEAD, or contact your health care provider.

If you need more information concerning this result, please call the _____ community water supply at _____ and ask for _____.

ONLY the statement that is checked below is applicable to your sample location.

Lead was NOT DETECTED at this sample location.

Lead was detected at _____ mg/L. This result is BELOW the lead action level of 0.015 mg/L.

Lead was detected at _____ mg/L. This result is ABOVE the lead action level of 0.015 mg/L.

What Does This Mean?

Under the authority of the Safe Drinking Water Act, EPA set the action level for lead in drinking water at 0.015 mg/L. This means utilities must ensure that water from the customer's tap does not exceed this level in at least 90 percent of the homes sampled (90th percentile value). The action level is the concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow. If water from the tap does exceed this limit, then the utility must take certain steps to correct the problem. Because lead may pose serious health risks, the EPA set a Maximum Contaminant Level Goal (MCLG) of zero for lead. The MCLG is the level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

If detected, your lead level may be due to conditions unique to your home, such as the presence of lead solder or brass faucets, fittings and valves that may contain lead. Our system works to keep the corrosivity of our water as low as possible (corrosive water can cause lead to leach from plumbing materials that contain lead) and there are actions you can take to reduce exposure. We recommend that you to take the steps below to reduce your exposure to lead in drinking water.

Should the lead 90th percentile for this water supply exceed the lead action level, we would take a number of steps to correct the problem. Such steps include; monitor our source water for lead content, initiate controls to reduce the corrosivity of our water, and initiate lead service line replacement if needed.

What Are The Health Effects of Lead?

Lead can cause serious health problems if too much enters your body from drinking water or other sources. It can cause damage to the brain and kidneys, and can interfere with the production of red blood cells that carry oxygen to all parts of your body. The greatest risk of lead exposure is to infants, young children, and pregnant women. Scientists have linked the effects of lead on the brain with lowered IQ in children. Adults with kidney problems and high blood pressure can be affected by low levels of lead more than healthy adults. Lead is stored in the bones, and it can be released later in life. During pregnancy, the child receives lead from the mother's bones, which may affect brain development.

What Are The Sources of Lead?

The primary sources of lead exposure for most children are deteriorating lead-based paint, lead-contaminated dust, and lead-contaminated residential soil. Exposure to lead is a significant health concern, especially for young children and infants whose growing bodies tend to absorb more lead than the average adult. Lead is rarely found in source water, but enters tap water through corrosion of plumbing materials. Homes built before 1988 are more likely to have lead pipes, fixtures and solder.

What Can I Do To Reduce Exposure to Lead in Drinking Water?

If you are concerned about the lead levels at your location, there are several things you can do:

- *Run your water to flush out lead.* If water hasn't been used for several hours, run water for 15-30 seconds or until it becomes cold or reaches a steady temperature before using it for drinking or cooking. This will help flush lead-containing water from the pipes.
- *Use cold water for cooking and preparing baby formula.* Do not cook with or drink water from the hot water tap; lead dissolves more easily into hot water. Do not use water from the hot water tap to make baby formula.
- *Do not boil water to remove lead.* Boiling water will not reduce lead.
- *Look for alternative sources or treatment of water.*
- *Test your water for lead.* Call us at the number above to find out how to get your water tested for lead.

Identify if your plumbing fixtures contain lead. Brass faucets, fittings, and valves, including those advertised as "lead-free," may contribute lead to drinking water. The law currently allows pipes, fittings, and fixtures with up to .25 percent weighted average of lead to be identified as "lead-free."

Lead Consumer Notice Certification Form

This form is intended for use by public water systems in Wyoming and tribal lands in the following states: Colorado, Montana, North Dakota, South Dakota, Utah or Wyoming.

Please complete this Lead Consumer Notice Certification Form. Include one example of a completed Consumer Notice Form and send both pieces of documentation to: EPA Region 8, Lead/Copper Rule Manager, r8dwn@epa.gov, or mail to 1595 Wynkoop Street, Denver, CO 80202-1129 or fax to: Attention Lead/Copper Rule Manager, 1-877-876-9101.

PWS Name: _____ PWS No. _____
Contact Person: _____ Phone: (____) _____
Today's Date: _____

Monitoring period to which the notice applies (e.g., June – September 2016): _____

The last result for the period was received from the laboratory on: _____

All results were provided to consumers by (date): _____

The water system also certifies that the template contained the following information and was delivered within 30 days of receiving the test results from the laboratory to such persons:

- Individual tap results from lead tap water monitoring
- An explanation of the health effects of lead
- Steps that consumers can take to reduce exposure to lead in drinking water
- Contact information for your water utility
- The maximum contaminant level goals and action levels for lead, and the definitions of these two terms

DELIVERY METHOD

The result/information notice was distributed by the following method, check all that apply:

- By Direct Mail _____
- By Hand Delivery _____
- By Electronic mail _____
- Other (e.g. posting) _____

Signature of Owner, Administrative Contact, or Official Custodian

I, _____, hereby certify that the lead consumer notice has been provided to each person it serves at the specific sampling site from which the sample was tested.

Signature _____ Date _____

Title _____

Consumer Confidence Report (CCR) Certification for Wyoming Community Water Systems Serving Fewer than 10,000 Persons

Community Water System Name: _____

Public Water System Identification No: _____ Year CCR Due: _____

Important: In 1999, Governor Jim Geringer exercised his authority under the Safe Drinking Water Act to waive the direct mailing requirement for CCRs for small community water systems in Wyoming. Small community water systems can instead meet their annual reporting requirements under the CCR Rule by the methods of report distribution listed below.

Directions: Please mark the boxes in the section relevant to your drinking water system and fill in the associated blanks. Then sign the form in the last section.

Community Water Systems Serving Fewer than 10,000 Persons must complete all three (3) of the following actions:

1. Notified customers by direct mailing* that the CCR shall be printed in a local newspaper or made available on an internet web site.
Specify date and method of direct notice to customers:

and

2. Published the CCR as an insert in one or more local newspapers serving the area of service or published the CCR on an internet web site.
Specify newspaper and the date of publication, or specify the internet web site address:

and

3. Made paper copies of the CCR available to the public upon request.
Describe what information was provided to the customer so that he/she could request a paper copy of the CCR, if desired:

*Direct mailing can include mailing a paper notice or emailing a notice to your customers.

Community Water Systems Serving 500 Persons or Fewer must complete both of the following actions:

1. Provided direct notice* to each customer that the annual CCR is available.
Specify the date and method of direct notice to customers, and where the report was made available:

and

- 2. Made paper copies of the CCR available to the public upon request or through an internet web site.

Describe what information was provided to the customer so that he/she could request a paper copy of the CCR, or specify the internet web site address:

*Direct notice can include mailing a paper notice to or emailing a notice to your customers.

The community water system named above hereby confirms that its Consumer Confidence Report (CCR) has been distributed to customers or that appropriate notices of availability have been given as specified on this form. Further, the system certifies that the information contained in the report is correct and consistent with the compliance monitoring data previously submitted to EPA Region 8.

CERTIFIED BY:

Name (please print): _____

Title: _____ Phone #: _____

Signature: _____

Today's Date: _____

Please sign and send your completed certification by mail, fax, or email for receipt no later than October 1st of each year for the CCR due that same year:

MAILING ADDRESS:

US Environmental Protection Agency, Region 8
 Drinking Water Program (8WP-SDA)
 Attn: CCR Rule Manager
 1595 Wynkoop St.
 Mailcode: 8WP-SDA
 Denver, CO 80202-1129

EMAIL:

To: R8DWU@epa.gov
 Subject: CCR Certification

FAX:

1-(877) 876-9101
 Attn: CCR Certification

Consumer Confidence Report (CCR) Certification Form for Wyoming and EPA R8 Tribal Community Water Systems

Community Water System Name: _____

Public Water System Identification No: _____ Year CCR Due: _____

Important: Community water systems are required to both directly deliver a copy of the CCR to each customer, and reach non-bill paying customers through other outreach methods known as "good faith" efforts. For direct delivery methods, you can choose either traditional or electronic methods of outreach, or both. Some possibilities for good faith delivery methods are listed on the next page.

Directions: Please mark all boxes and fill out the blanks for all items that apply, then sign the form on the last page.

Required Delivery Methods	Outreach Used for Report Distribution
<p>Direct Delivery: Traditional Methods</p>	<p><input type="checkbox"/> Mail: A paper CCR was mailed to each customer on _____ (date).</p> <p><input type="checkbox"/> Hand Delivery: A paper CCR was hand-delivered to each customer on _____ (date).</p>
<p>Direct Delivery: Electronic Methods</p> <p>In your electronic outreach, please describe what information the customer was provided so that he/she could request a paper copy of the CCR, if desired:</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p><input type="checkbox"/> Mail with Web Address: A paper notification was mailed to each customer (e.g. via separate mailing, water bill, insert, etc.) providing the web link directly to the CCR on the internet on _____ (date).</p> <p>Web address of the CCR provided: _____</p> <p><input type="checkbox"/> Electronic Delivery: The CCR was sent as an attachment to email on _____ (date).</p> <p><input type="checkbox"/> Electronic Delivery: The CCR was embedded in an email and sent on _____ (date).</p> <p><input type="checkbox"/> Electronic Delivery: An email with a website address linked directly to the CCR was sent on _____ (date).</p> <p>Web address of the CCR provided: _____</p> <p><input type="checkbox"/> Electronic Delivery: Another method of electronic delivery was used to send the CCR on _____ (date). Please specify the method used: _____</p>

Required Delivery Methods	Outreach Used for Report Distribution
<p>Good Faith Delivery Efforts For Non-Bill Paying Customers</p>	<p><input type="checkbox"/> Posted the CCR on the Internet on _____ (date).</p> <p><input type="checkbox"/> Provided announcement or CCR report in community, newsletter on _____ (date).</p> <p><input type="checkbox"/> Mailed the CCR to postal patrons within the service area on _____ (date).</p> <p><input type="checkbox"/> Advertised the availability of the CCR in news media on _____ (date).</p> <p><input type="checkbox"/> Published the CCR in the local newspaper _____ (paper, issue no.) on _____ (date).</p> <p><input type="checkbox"/> Posted the CCR in public places on _____ (date). List of locations: _____</p> <p><input type="checkbox"/> Delivered multiple copies of the CCR to single bill addresses serving many people (e.g. apartment buildings, businesses, large private employers) on _____ (date).</p> <p><input type="checkbox"/> Delivered the CCR to community organizations on _____ (date). List of organizations: _____</p> <p><input type="checkbox"/> Other (specify method and date delivered): _____</p>
<p>Wholesalers Only</p>	<p><input type="checkbox"/> Data and information was provided to each consecutive community water system (purchaser(s)) on _____ (date).</p>
<p>Public Notification</p>	<p><input type="checkbox"/> Public notification was included in the CCR to satisfy a Public Notification Rule Tier 3 monitoring violation, or the fluoride secondary MCL. Violation listed in the CCR: _____</p> <p>Date of violation: _____</p>

The community water system named above hereby confirms that its Consumer Confidence Report (CCR) has been distributed to customers and that appropriate notices of availability have been given as specified on this form. Further, the system certifies that the information contained in the report is correct and consistent with the compliance monitoring data previously submitted to EPA Region 8.

CERTIFIED BY:

Name (please print): _____

Title: _____ Phone #: _____

Signature: _____

Today's Date: _____

Please sign and send your completed certification by mail, fax, or email for receipt no later than October 1st of each year for the CCR due that same year:

MAILING ADDRESS:
US Environmental Protection Agency, Region 8
Drinking Water Program (8WP-SDA)
Attn: CCR Rule Manager
1595 Wynkoop St.
Mailcode: 8WP-SDA
Denver, CO 80202-1129

EMAIL:
To: R8DWU@epa.gov
Subject: CCR Certification

FAX:
1-(877) 876-9101
Attn: CCR Certification

PUBLIC NOTICE

Date of Release: _____ PWS Number: _____

FAILURE TO MONITOR VIOLATION TOTAL COLIFORM BACTERIA

To All _____ Water Users
(Name of water system/business)

We are required to monitor your drinking water for total coliform bacteria on a regular basis. Results of regular monitoring are an indicator of whether or not our drinking water meets health standards. During _____ we did not complete all monitoring for total coliform bacteria and therefore cannot be sure of the quality of our drinking water during that time.
(compliance period)

The table below lists the failure to monitor violations we received for total coliform monitoring during the last year. (Please check the ones that apply to your system.)

Monitoring Period (Month/Year)	Failure to Monitor	No Replacement Sample after a Routine sample was invalidated	Insufficient Number of Routine Samples

What happened? What is being done?

If you have any questions, please contact _____ at _____
(Water system contact person) (Phone)

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

Optional: If applicable, you may also include the statement that "Subsequent water samples have been analyzed as safe."

SAMPLE: Suggested public notice language for FAILURE TO MONITOR FOR TOTAL COLIFORM.
You may use the above notice sample or write your own but the text in italics must be included in any notification.

PWS Operator/Responsible Party:

Since most monitoring violations are included in Tier 3, you must provide public notice to persons served within one year after you learn of the violation. Multiple monitoring violations can be serious, and your primacy agency may have more stringent requirements. Check with your primacy agency to make sure you meet its requirements.

Community Systems must use one of the following methods:

- hand or direct delivery
- mail, as a separate notice or included with the bill

Non-Community Systems must use one of the following methods:

- posting in conspicuous locations
- hand delivery
- mail

In addition, both community and non-community systems must use another method reasonably calculated to reach others if they would not be reached by the first method. Such methods could include newspapers, e-mail, or delivery to community organizations. If you post the notice, it must remain posted until the violation is resolved but in no case less than seven (7) days, even if the violation is resolved. If the violation has been resolved, you must post the notice for at least one week. If you mail, post, or hand deliver, print your notice on letterhead, if available.

The notice on the reverse is appropriate for distribution after each violation or collectively at the end of the calendar year. If you choose to wait until the end of the year to give notice, the enclosed form can be issued or it can be inserted into your CCR as long as public notification requirements are met.

After issuing the notice, make sure to send your primacy agency a copy of each type of notice and a certification that you have met all the public notice requirements within ten days after issuing the notice.

Send the copy of your notice and dates posted to:

RTCR MANAGER
 US EPA REGION 8
 PUBLIC WATER SYSTEM PROGRAM - 8WP-SDA
 1595 WYNKOOP ST.
 DENVER CO 80202

Or, you can fax a copy to: Attn: RTCR Manager at 877-876-9101.

If you have questions about your RTCR FTM violation call 1-800-227-8917 and ask to speak with the RTCR Manager.

Certification of Public Notification

I _____ certify that the attached public notification was issued
(PWS Operator/Responsible Party)

from _____ to _____
(Date) (Date)

The attached notice was issued by _____
(Method of delivery)

Signature _____ Date _____