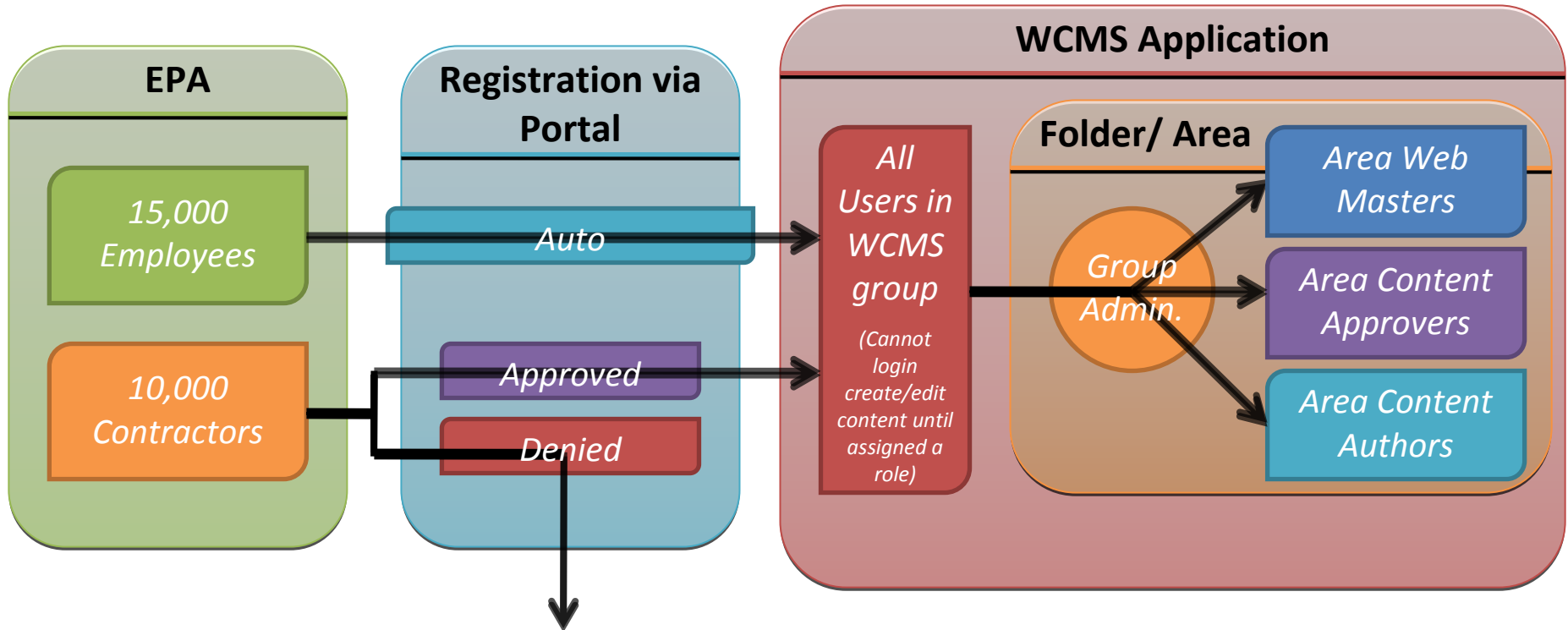


# Overview: Joining WCMS





# Request Access to Communities

My Page - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address http://oaspub.epa.gov/portal/page/portal/GENERAL\_PAGE\_GROUP

Welcome to EPA Portal

Tomas Montgomery

Portal Help  
Personalize Your Portal  
Request Access to Communities  
Logout


My Page Search My Communities Workspaces Web Conferencing

My Page

ATTENTION: As part of the EPA Portal Version 1.6.2 release, changes have been made to the navigation structure of this page. Instead of a vertical navigation menu, you will now see a horizontal menu at the top of the page. These changes are part of a pilot effort to improve the EPA Portal's navigation structure. You are encouraged to provide input on this navigation design by sending an email before January 1, 2009 to [portal@epa.gov](mailto:portal@epa.gov) and including "Input on New Look and Feel" in the subject line.

To access your Portal communities, click on the *My Communities* link. For more information on using the new navigational structure, please see the "Notice: EPA Portal Look and Feel Pilot Changes" help topic under the *Help* menu.

EPA My Page Welcome



**Welcome to the EPA Portal**

To customize and begin your Portal interactive experience, please [click here](#).

[Take a tour of the EPA Portal](#).

The EPA Portal tour uses Adobe's Flash. [Download the Flash player](#).

What's Next

This portlet provides information about upcoming changes that are planned for the Portal and timeframes for implementation. For additional information on these enhancements or changes, please contact the Portal Portfolio Manager, Terry Grady, at [grady.terry@epa.gov](mailto:grady.terry@epa.gov).

PORTAL OUTAGE SCHEDULE

Upcoming Portal Outages: Several Portal outages are planned over the next few months. During these outage periods, Portal users will not be able to log in to the Portal. To view the Portal outage schedule, click [here](#).

My Page Favorites

[Add New Favorites](#)

Environmental News

[Help](#) [Edit Environmental News Source](#)

No environmental news source has been selected. Click 'Edit Environmental News Source' to select an environmental news source.

Done Trusted sites



# Preferences

The screenshot shows the EPA Web Content Management System interface. The browser window is titled "Web Publisher - Microsoft Internet Explorer". The address bar shows the URL: [http://134.67.160.59:8080/wcms/component/main?\\_\\_dmfClientId=1236715005649&\\_\\_dmfRequestId=\\_\\_client1~2&\\_\\_dmfJumpType=jump](http://134.67.160.59:8080/wcms/component/main?__dmfClientId=1236715005649&__dmfRequestId=__client1~2&__dmfJumpType=jump). The search bar is empty. The EPA logo and "Web Content Management System Environmental Protection Agency" are visible. The "Preferences" button is circled in red. The "Repository" dropdown is set to "webcms2". The "Inbox (webcms2)" section shows a table of messages.

|                          | Subject                    | From    | Received          | Status  | Repository |
|--------------------------|----------------------------|---------|-------------------|---------|------------|
| <input type="checkbox"/> | Reviewer : vr_112108_1.xml | webcms2 | 11/28/08 11:51 AM | dormant | webcms2    |
| <input type="checkbox"/> | Reviewer : test080415b.xml | webcms2 | 10/31/08 1:35 PM  | dormant | webcms2    |

At the bottom of the page, there are buttons for "All Messages" and "Task Status", and a "Streamline" button. The status bar shows "No Messages" and "Done".

Click "Preferences"

# Set Preferences

Web Publisher - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Refresh Print Mail Web Services

Address [http://134.67.160.59:8080/wcms/component/main?\\_\\_dmfClientId=12367150056498&\\_\\_dmfRequestId=\\_\\_client1~~~2&\\_\\_dmfJumpType=jump](http://134.67.160.59:8080/wcms/component/main?__dmfClientId=12367150056498&__dmfRequestId=__client1~~~2&__dmfJumpType=jump) Go Links >>

Preferences: General

General Columns Login Web Authors Repositories Search Page Builder

**Startup Option**  Classic  Streamline  
*This will set the default startup option.*

**Section to start in** Web Cabinets  
*You will start in this section when you log in.*

**Theme** webcms  
*Set your default theme, the look & feel you prefer to use from the options above.*

**Accessibility option**  Turn accessibility options on.  
*See Accessibility Options in "Help" for more information.*

**Drag and Drop**  Use the drag and drop plug-in.  
*With Internet Explorer for Windows, the plug-in lets you drag items between Web Publisher and your desktop. (Changes take effect instantaneously.)*

OK Cancel

Done Internet

Select "Classic"

Set to "Web Cabinets"